

# ROUDHAM & LARLING PARISH COUNCIL

14 September 2016

**Members of the public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 22 September 2016 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson  
Clerk to the Council  
The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm and sign** the minutes of the Meeting held on Thursday, 21 July 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only**.
  - 6.1. [16 Minutes of 19 May 2016] **Transparency Fund.** The Council's application for the second year's funding has been successful and the grant of £428.60 received.
  - 6.2. [6.2] **ENF/44/16/PAR: Sandwich bar, Roudham Road Industrial Estate.** The Clerk has reported this issue to District Councillor Ellen Jolly, who has referred it to Mike Brennan at Breckland Planning and also asked County Councillor Steve Askew if Highways could become involved.
7. **To receive Correspondence** (available at the meeting).
  - 7.1. Silson Communications: *BWSC East Anglia Limited - Snetterton renewable Energy Plant.*
  - 7.2. Norfolk County Council: *Hazardous Waste Amnesty Days 2016.*
  - 7.3. Barclays Bank Plc: *Your Community Account Statement - 1 July - 31 August 2016.*
  - 7.4. CPRE Norfolk: *URGENT - Norfolk and Suffolk Devolution Consultation.*
  - 7.5. Clerks & Councils Direct - September 2016.
  - 7.6. Gavin Barwell MP, Minister for Housing and Planning: *Neighbourhood Planning Bill.*

- 7.7. Helen Chester: 2026 *Public Rights of Way* work. (Email seeking employment to identify and register unrecorded or under-recorded PROWs.)
  - 7.8. Amey: *Work to repair the A11 at Brettenham Heath National Nature Reserve* - Southbound Carriageway closed from 20:00hrs Friday, 30 September to 06:00hrs Monday, 1 October.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
    - 8.1. **3PL/2016/0700/F: Anvil Park Stud, Sallow Lane, Larling.** Application for Relocation of existing Riding Area/Manege and Floodlighting. **To note** that the Clerk has responded under his delegated authority expressing concerns about flooding, water contamination, light contamination and noise.
    - 8.2. **3PL/2016/0809/HOU: 3 Council Houses, Harling Road, Roudham.** Erection of rear conservatory. Planning Permission dated 2 August 2016.
    - 8.3. **3PL/2016/0535/F: Catering Kiosk, Unit 10, Roudham Road, Harling Road.** Application for Reopening of catering kiosk, new fence with door surrounding kiosk.
  9. **To consider** a request from the Airfields of Britain Conservation Trust that they be permitted to erect a plaque in memory of Harling Road Airfield at a location to be determined, which they would gift to the Parish Council, which would then need to assume responsibility for its future insurance and maintenance.
  10. **To receive** a letter from CPRE Norfolk headed *Join us in opposing damaging new housing targets*, and to consider giving support to their campaign to ensure that no new sites are allocated for house building in revised local plans to 2036 until all existing allocations in current core strategies have been developed.
  11. **To receive** the External Auditor's report for the year ended 31 March 2016. This confirmed that nothing has come to the External Auditor's attention giving cause for concern. However, under "Other matters" the Auditor points out that general reserves compared to annual precept and expenditure are high, and that the Council has no powers to hold revenue reserves for general purposes and should consider earmarking funds for specific purposes. The Clerk has protested, pointing out the cost of a contested by election (which could happen at any time) or purchase of a minor item like a park bench would wipe out the reserves completely. He also questioned why Mazars had not telephoned to discuss this, as they have done in previous years, but had instead published their criticism of the Council's management of the accounts to the world. Mazars has confirmed that they do usually telephone to discuss reserves before making a suggestion and their manager has said that he has advised the team involved accordingly. Unfortunately, he is not willing to withdraw the comment in its entirety.

## 12. Finance.

- 12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £523.45 (salary for 1 July 2016 to 30 September 2016: £464.95; Mileage Allowance Payment for 9 June 2016 to 2 September 2016: £58.50).
- 12.2. **To approve** payment of £6.10 (Postage & telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 9 June 2016 to 2 September 2016).
- 12.3. **To approve** payment of £12.50 to Norfolk Association of Local Councils, being this parish's share of the cost of the Clerk attending the Autumn Conference on 10 November 2016.
- 12.4. **To approve** a donation of £50.00 to the Royal British Legion (under the Local Government Act, 1972, s. 137) in relation to the provision of the wreath for the Remembrance Day services.
- 12.5. **To receive** the Monthly Financial Report.

13. **To decide** on any matters for consideration at next meeting.
14. **To confirm** the possible date of the next Meeting as **Thursday, 20 October 2016**, at 7.30 p.m. in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

**Future pencilled in Meeting dates:**

|  |                            |                            |
|--|----------------------------|----------------------------|
| Thursday, 20 October 2016  | Thursday, 15 December 2016 | Thursday, 23 February 2017 |
| Thursday, 17 November 2016   | Thursday, 19 January 2017  | Thursday, 17 March 2017    |
| Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date. |                            |                            |