

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 22 June 2017 at 7.30 p.m. in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present Councillors Brendan Larwood (Chairman), Sarah Gosling, Brian Inglis,
Louise Martin.
Julian Gibson (Clerk)

- 1 **Chairman's Declaration of Acceptance of Office.** Councillor Larwood signed the declaration, which was **received**.
- 2 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Councillors Chapman, Nelstrop and Stammers.
- 3 **Declarations of interest.** None.
- 4 **Dispensations.** None.
- 5 **Public participation session. Closure of B1111 at level crossing overnight 28/29 June.** Councillor Gosling reported that signs advising of this closure had appeared, but none of the neighbours or the businesses on the industrial estate had been informed. She had contacted Norfolk County Council and Network Rail, and eventually spoke to Network Rail's Customer Relations, who apologised. The work will be noisy, and Network Rail has promised to inform residents and businesses, to set up a diversion route, and to make sure that the signage informs road users before they get too close to the crossing to be able to take an alternative route.
- 6 **Minutes.** The minutes of the meeting held on Thursday, 18 May 2017 were **confirmed** and **signed**.
- 7 **Matters arising.** None.
- 8 **Correspondence.** The following correspondence was **received**:
 - 8.1 Norfolk Constabulary: *Thetford & Attleborough Newsletter* - April 2017.
 - 8.2 Norfolk County Council: *Better Broadband for Norfolk Information Sheet 26* - 26 May 2017.
 - 8.3 Seafarers UK: *Please fly the Red Ensign for Merchant Navy Day*.
 - 8.4 Barclays Bank Plc: *Your Community Account statement* - 29 April - 31 May 2017.
 - 8.5 Norfolk Constabulary: *Thetford & Attleborough Parish Newsletter* - May 2017.
 - 8.6 Came & Company: *Email confirming renewal of policy*.
 - 8.7 Came & Company: *To whom it may concern letter*.
 - 8.8 Aviva: *Certificate of Employers' Liability Insurance*.
 - 8.9 Aviva: *Your Parish Council Policy schedule*.
 - 8.10 Norfolk County Council: *Local priorities top of the agenda for small highway schemes*.
- 9 **Planning.**
 - 9.1 **3PL/2017/0486/F: Roudham Farm, Roudham.** Application for Two mobile homes for seasonal workers (continuation of previous application 3PL/2011/1363/F). It was **noted** that the Clerk has responded 'No objections' under his delegated powers.
 - 9.2 **3PL/2017/0222/CU: Agricultural Field Land behind The Bungalow, Roudham Road.** Change of use from agricultural field to storage area for aggregates, plant equipment & HGV's off the existing site (Retrospective). Additional documents had appeared, unadvised, on Breckland Council's website including two plans purporting to show the site, one of which bore no resemblance to the reality on the ground.

Councillor Martin said she had phoned the planning officer and explained many details about the situation of which they had no idea, including that the applicant owned land which was within the industrial area which could have been used for this purpose without changing the use of agricultural land. It was **agreed** that the Council should send a further letter objecting, and also ask District Councillor Robert Kybird to call the application in if necessary and put the Council's objections to the Planning Committee.

10 Annual Parish Meeting. The contents of the draft Minutes of the Annual Parish Meeting held on Thursday 18 May 2017, to be confirmed and signed at the next Parish Meeting were **agreed**. The Council addressed the Matters Arising as follows:

10.1 **Six month pilot ban on HGVs passing through East Harling.** County Councillor Steve Askew put the Clerk in touch with the NCC officer responsible for the project. He acknowledged that the prohibition signs at the northern end of the ban area should not yet have been uncovered, and these have now been painted over. Initially he argued that these signs were located exactly where the Committee had agreed, but the Clerk insisted that no matter who agreed it, the location was wrong. Eventually the officer agreed that they would be moved to immediately south of the junction with the A11 slip road, so that prohibited HGVs had an alternative route to take. The officer also provided a plan showing the advance warning signs that will, eventually, be put up by Highways England. There will be two warning signs on the A11 on the approach to each exit at the B1111 junction, plus signs where the slip roads meet the B1111. There will also be signs at the junction of the B1111 the A1075. As yet there is no evidence that Highways England have started work.

10.2 **Broadband.** Karen O'Kane, the NCC Officer dealing with Better Broadband for Norfolk, had reported that 24 Roudham properties are served from East Harling Cabinet 1 and one other connected directly to the Harling Local Exchange. There were currently no plans for these properties. 33 Larling properties are served from the Great Hockham Local Exchange. A fibre solution is planned subject to survey during 2019 which will serve 15 of these properties. There are currently no fibre plans for the others. 15 properties are served from East Harling cabinet 1. 13 of these will be served from a new fibre cabinet planned, subject to survey, for implementation during 2019. There are no plans for the remaining two properties. Any property with access to a broadband speed of less than 2 mbs that will not benefit from a fibre upgrade can access the Government's voucher scheme, details of which are on the Better Broadband for Norfolk website, <http://www.betterbroadbandfornorfolk.co.uk/better-broadband-subsidy-scheme>. Unfortunately these figures do not appear to add up correctly, and there is no mention of the properties in Harling Road, so it was **agreed** that the Clerk should ask for a detailed list of all the properties BT thinks are in the parish so that the Council can identify those it has missed.

10.3 **Parking on the verge outside premises on Roudham Road.** At the request of Councillor Askew, David Jacklin, Highways Engineer had visited to see the problem. He said there were several cars parked on the verge outside SHB, but he did not consider this to be dangerous or obstructive, and felt that this was preferable to on-street parking. He pointed out that it is not an offence to park a vehicle (other than HGVs) on the verge unless it causes an obstruction or there is a Traffic Regulation Order or byelaw prohibiting it, and said that there would be no intervention from Highways at this time. The Clerk responded pointing out that cars parked at the eastern end of the verge actually obstruct the visibility splay of vehicles exiting the adjacent access road, and asking him to reconsider using bollards for at least the first part of the verge at that end. In view of a delay in response to this the Clerk contacted the Assistant Director - Highways, who chased Mr Jacklin. He has now responded

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

flatly refusing to consider adding hazard marker posts or timber bollards, as ‘they would have no substantial benefit, would hinder staff and create likely on-street parking, so creating more problems than the current situation’. The verge, he says, will be regularly inspected as part of the highway inspection regime and any verge repairs considered at intervention levels would be programmed accordingly. The Clerk was asked to write yet again to SHB, but at their head office address, saying that the local branch was not showing suitable regard for the safety of other estate users. It was also pointed out that once again there seems to be a water leak on the verge. The Clerk will again report it to Anglian Water.

- 11 **Monitoring HGV traffic.** It was **agreed** to hold this matter over until it was known when the HGV ban was due to actually come into effect, given that the original target of ** had slipped considerably.
- 12 **Harling Road Airfield.** The Clerk reported that he had contacted the Airfield of Britain Conservation Trust, who had confirmed that they still would like to provide a plaque to commemorate the Airfield, and would be in touch when they were ready to progress this.
- 13 **Transparency Fund.** The Council **approved** an application prepared by the Clerk for a grant of £376.92 to cover the cost of the Council complying with the Transparency Code in 2017/18.
- 14 **Finance.**
 - 14.1 **Clerk’s salary.** It was **resolved** that cheques numbered 100357 and 100358 for £588.77 (salary for 1 April 2017 to 30 June 2017: £486.72; Mileage Allowance Payment for 17 March 2017 to 6 June 2017: £102.05) be signed. (*Local Government Act 1972 s 112(2)*)
 - 14.2 **Clerk’s reimbursement.** It was **resolved** that cheque number 100359 for £37.10 (Postage & telephones £7.82; Stationery £1.00; Audit/Election costs £16.25; Other (share of new voice recorder) £8.78, VAT £3.25) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 17 March 2017 to 6 June 2017. (*Local Government Act 1972 s 111*)
 - 14.3 **Subscriptions.** It was **resolved** that cheque number 100360 for £37.25 to the Society of Local Council Clerks be signed, being this parish’s share of the Clerk’s subscription for the year ending 31 May 2018. (*Local Government Act 1972 s. 143*)
 - 14.4 **Stationery.** It was **resolved** that cheque number 100361 for £130.12 (£108.43 + £21.69 VAT) to Viking be signed, in settlement of invoice no. 950590 for stationery supplied. (*Local Government Act 1972 s. 111*)
 - 14.5 **Subscriptions.** It was **noted** that on 22 May 2017 the Information Commissioner’s Office collected £35.00 from the Council’s account by direct debit, being the annual registration fee under the Data Protection Act. (*Local Government Act 1972 s. 111*)
 - 14.6 **Monthly Financial Report.** The report for the month ending 31 May 2017 was received.
- 15 **Matters for consideration at next meeting.** None.
- 16 **Next meeting.** The next meeting will be on **Thursday, 20 July 2017**, at 7.30 p.m. in **Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.**

...

Brendan Larwood, Chairman

20 July 2016

Minutes 22 June 2017

Chairman’s Initials

Page 2017/2018- 8

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

Future Meeting dates:

Thursday, 20 July 2017	Thursday, 19 October 2017	Thursday, 25 January 2018
Thursday, 17 August 2017	Thursday, 23 November 2017	Thursday, 22 February 2018
Thursday, 21 September 2017	Thursday, 21 December 2017	Thursday, 22 March 2018

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.

DRAFT