

# ROUDHAM & LARLING PARISH COUNCIL

19 January 2018

**Members of the public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 25 January 2018 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 23 November 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [7.16] **NCC Highway Rangers visit.** The Clerk asked for three areas to be looked at on the next Rangers visit: (a) Cleaning road signs in various locations on Roudham Road and the B1111; (b) Silt and weeds on and around Keep left signs at junction of B1111 and A11; and (c) Pothole on B1111 outside The Oaks. He has obtained assurance that the first two would be dealt with on the visit. The pothole is beyond the scope of the Rangers team, but has already been programmed for repair.
7. **To receive** Correspondence (available at the meeting).
  - 7.1. Royal British Legion Poppy Appeal: *Receipt and thanks for donation.*
  - 7.2. Barclays Bank Plc: *Your business accounts - at a glance.*
  - 7.3. Barclays Bank Plc: *Your Community Account Statement.*
  - 7.4. Norfolk County Council: *Budget Consultation 2018/19.*
  - 7.5. Breckland Council: *Notification of submission of Breckland Local Plan and Policies Maps - The Town and Country Planning (Local Planning) (England) Regulations 2012: Submission of documents and information to the Secretary of State (Regulation 22).*

- 7.6. County Councillor Stephen Askew: *Email about weight restriction through East Harling - trial may start in New Year.*
  - 7.7. National Employers for Local Government Services: *Local Government Pay 2018.*
  - 7.8. The Pensions Regulator: *By law minimum pension contributions will soon be increasing.*
  - 7.9. HM Revenue & Customs: *Letter advising "we need to update some of our older IT systems", which will affect those like this Council who make claims using form VAT126, but providing no information about what the affect will be. They will write again nearer the time.*
  - 7.10. *Clerks & Councils Direct - January 2018.*
  - 7.11. Barclays Bank Plc: *Your Community Account Statement - 1-29 December 2017.*
  - 7.12. National Association of Local Councils: *Open letter to Councillors from Chairman of NALC.*
  - 7.13. Society of Local Council Clerks: *Legal Advice Note on the General Data Protection Regulation.*
  - 7.14. P R International: *Copy of letter objecting to Planning Application 3PL/2017/0793/F - at Valley Traction Services, Roudham Road.*
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
- 8.1. **3PL/2017/1322/HOU: The Barn, Roudham Road, Roudham.** Application for Erection of a timber framed and timber clad stables unit comprising 3 stables, a hay barn and a tack room. **To note** that, after consultation with members, the Clerk has responded "No objection, on the understanding that the development will not obstruct the restricted byway which runs across the site", using delegated powers, and **to receive** Planning permission dated 19 December 2017.
  - 8.2. **3PL/2017/1381/LU: Streetgate Cottage, Roudham. Double Garage (Certificate of Lawfulness).** **To note** that this application has been withdrawn.
  - 8.3. **3PL/2018/0023/HOU: 3 Maltings Way, Harling Road, Roudham.** Application for Demolition of existing single storey garage and rear porch and replacement with two storey side extension and single storey rear extension.
9. **Finance.**
- 9.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £594.30 (salary for 1 October 2017 to 31 December 2017: £486.72; Mileage Allowance Payment for 14 September 2017 to 18 January 2018: £107.58).
  - 9.2. **To approve** payment of £15.18 (Training £0.75, Postage & telephones £14.43) to the Clerk as reimbursement for items paid on behalf of the Council for 14 September 2017 to 18 January 2018).
  - 9.3. **To approve** payment of £40.00 to Bridgham Village Hall in settlement of invoice dated 2 January 2018, for hire of the hall for meetings in the period 1 October - 31 December 2017.
  - 9.4. **To note** receipt of the following credits:
    - 9.4.1. Interest: £15.96 from Barclays Bank.
  - 9.5. **To receive** the Monthly Financial Report.
10. **To decide** on any matters for consideration at next meeting.
11. **To confirm** the possible date of the next Meeting as **Thursday, 22 February 2018**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham

**Future Meeting dates:**

Thursday, 22 February 2018	Thursday, 21 June 2018	Thursday, 15 November 2018
Thursday, 22 March 2018	Thursday, 19 July 2018	Thursday, 13 December 2018
Thursday, 19 April 2018	Thursday, 16 August 2018	Thursday, 17 January 2019
Thursday, 17 May 2018	Thursday, 20 September 2018	Thursday, 21 February 2019
	Thursday, 18 October 2018	Thursday, 21 March 2019

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.