

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 25 January 2018 at 7.30 p.m. in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present Councillors Brendan Larwood (Chairman), Louise Martin, Andrew Nelstrop.
Julian Gibson (Clerk)

There being no urgent business to discuss, the meeting scheduled for 21 December 2017 did not take place.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Councillors Chapman, Gosling, Inglis and Stammers.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** A number of issues were raised by the public present:
 - 4.1 Questions were asked about the possibility of having a Neighbourhood Plan. District Councillor Robert Kybird suggested inviting the Breckland Officer to speak at the Annual Parish Meeting might be a way of investigating the possibility of this, and the Clerk said he would make enquiries.
 - 4.2 There was concern about light pollution as a result of a number of developments, especially on the industrial estate. Members said they would consider asking for conditions to be applied to restrict this when future applications came to them for consideration. With regard to lighting around Natures Menu in Snetterton, Councillor Kybird suggested that the member of the public should speak to his council's Enforcement Officer, as illuminated advertising signs needed planning permission.
 - 4.3 There was a complaint about the noise of the PA system in use at Anvil Park Stud. The Clerk said he would check the recent planning permission, and if this was in breach of the conditions, would report it to Planning Enforcement. **Post meeting note:** Condition 6 of the Permission for planning application 3PL/2016/0700/F reads: No loudspeaker, amplifier, relay or other audio equipment shall be used in association with the arena. The Clerk has sent a report.
 - 4.4 Concern was again expressed about the speed limit through the stretch of the B1111 from the A11 junction to south of the level crossing being 40 mph, where (a) there were dwellings on each side of the road, (b) there was the entrance to the industrial estate, and (c) at the north end farm vehicles frequently cross the road. The Clerk was asked to write to County Councillor Steve Askew to ask about the possibility of this being reduced to 30 mph.
 - 4.5 A member of the public said she had asked about the possibility of getting a train service to Cambridge from Harling Road but been told that there was insufficient footfall, even though it hardly surprising that few people go to the station to try to get to Cambridge when there are no trains. It was suggested that Liz Truss, MP, had been taking an active interest in train services, and might be able to help, especially given that there is an attraction in Harling Road that attracts 50,000 visitors annually. The Clerk said he would write.
 - 4.6 It was reported that one resident had been experiencing difficulties with vehicles and drivers visiting her property looking for Foulgers, Camp Farm and/or Trident House, and occasionally becoming abusive. The lady had complained to Foulgers, who had

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

now put up additional signage at Trident House and Camp Farm, which hopefully will improve matters.

4.7 Councillor Kybird informed the meeting that his council had launched a community lottery, through which local charities could obtain funding. He also mentioned an shopping app, Shopapply.com, which was being introduced.

5 **Minutes.** The minutes of the meeting held on Thursday, 23 November 2017 were **confirmed** and **signed**.

6 **Matters arising.** [7.16] **NCC Highway Rangers visit.** The Clerk asked for three areas to be looked at on the next Rangers visit: (a) Cleaning road signs in various locations on Roudham Road and the B1111; (b) Silt and weeds on and around Keep left signs at junction of B1111 and A11; and (c) Pothole on B1111 outside The Oaks. He has obtained assurance that the first two would be dealt with on the visit. The pothole is beyond the scope of the Rangers team, but has already been programmed for repair

7 **Correspondence.** The following correspondence was **received**:

7.1 Royal British Legion Poppy Appeal: *Receipt and thanks for donation.*

7.2 Barclays Bank Plc: *Your business accounts - at a glance.*

7.3 Barclays Bank Plc: *Your Community Account Statement.*

7.4 Norfolk County Council: *Budget Consultation 2018/19.*

7.5 Breckland Council: *Notification of submission of Breckland Local Plan and Policies Maps - The Town and Country Planning (Local Planning) (England) Regulations 2012: Submission of documents and information to the Secretary of State (Regulation 22).*

7.6 County Councillor Stephen Askew: *Email about weight restriction through East Harling - trial may start in New Year.*

7.7 National Employers for Local Government Services: *Local Government Pay 2018.*

7.8 The Pensions Regulator: *By law minimum pension contributions will soon be increasing.*

7.9 HM Revenue & Customs: *Letter advising "we need to update some of our older IT systems", which will affect those like this Council who make claims using form VAT126, but providing no information about what the affect will be. They will write again nearer the time.*

7.10 *Clerks & Councils Direct - January 2018.*

7.11 Barclays Bank Plc: *Your Community Account Statement - 1-29 December 2017.*

7.12 National Association of Local Councils: *Open letter to Councillors from Chairman of NALC.*

7.13 Society of Local Council Clerks: *Legal Advice Note on the General Data Protection Regulation.* The Clerk outlined some of the issues with the introduction of this regulation scheduled for 25 May, notably, the need to appoint a Data Protection Officer, and the uncertainty over whether it was desirable or even legally possible for the Clerk to take on this role. Both the National Association of Local Councils and the SLCC are trying to get the Information Commissioner's Office to provide more information. It was agreed that, at the moment there are too many unanswered questions for the Council to be able to take any action, but the Clerk was asked to keep members informed. He hoped to be able to attend a further training session at which things may be made clearer.

7.14 P R International: *Copy of letter objecting to Planning Application 3PL/2017/0793/F - at Valley Traction Services, Roudham Road.*

7.15 Norfolk County Council: *Highway Rangers Defects.*

8 Planning.

- 8.1 **3PL/2017/1322/HOU: The Barn, Roudham Road, Roudham.** Application for Erection of a timber framed and timber clad stables unit comprising 3 stables, a hay barn and a tack room. It was **noted** that, after consultation with members, the Clerk has responded “No objection, on the understanding that the development will not obstruct the restricted byway which runs across the site”, using delegated powers. Planning permission dated 19 December 2017 was **received**.
- 8.2 **3PL/2017/1381/LU: Streetgate Cottage, Roudham. Double Garage (Certificate of Lawfulness).** It was **noted** that this application has been withdrawn.
- 8.3 **3PL/2018/0023/HOU: 3 Maltings Way, Harling Road, Roudham.** Application for Demolition of existing single storey garage and rear porch and replacement with two storey side extension and single storey rear extension. It was **resolved** that the Council had no objection.

9 Finance.

- 9.1 **Clerk’s salary.** It was **resolved** that cheques numbered 100370 and 100371 for ££594.30 (salary for 1 October 2017 to 31 December 2017: £486.72; Mileage Allowance Payment for 14 September 2017 to 18 January 2018: £107.58) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s 112(2)*)
- 9.2 **Clerk’s reimbursement.** It was **resolved** that cheque number 100372 for £15.18 (Training £0.75, Postage & telephones £14.43) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 14 September 2017 to 18 January 2018). (*Local Government Act 1972 s 111*)
- 9.3 **Hire of venue.** was **resolved** that cheque number 100373 for £40.00 to Bridgham Village Hall be signed in settlement of their invoice dated 2 January 2018, for hire of the hall for meetings in the period 1 October - 31 December 2017. (*Local Government Act 1972 s. 132*)
- 9.4 **Monthly Financial Report.** The report for the month ending 31 December 2017 was **received**.

10 Matters for consideration at next meeting. None.

11 Next meeting. The next meeting will be on **Thursday, 22 February 2018**, at 7.30 p.m. in **Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.**

.....
Brendan Larwood, Chairman

22 February 2018

Future Meeting dates:

Thursday, 22 February 2018	Thursday, 19 July 2018	Thursday, 13 December 2018
Thursday, 22 March 2018	Thursday, 16 August 2018	Thursday, 17 January 2019
Thursday, 19 April 2018	Thursday, 20 September 2018	Thursday, 21 February 2019
Thursday, 17 May 2018	Thursday, 18 October 2018	Thursday, 21 March 2019
Thursday, 21 June 2018	Thursday, 15 November 2018	

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.