

# ROUDHAM & LARLING PARISH COUNCIL

15 October 2015

**Members of the public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham, on Thursday, 22 October 2015 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 17 September 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [9.1] **Renaming of Bridgham & Roudham Village Hall.** Bridgham Parish Council has decided to rename the hall *Bridgham and Roudham David O'Neale Memorial Hall*, and seeks confirmation that this Council approves that decision.
  - 6.2. [9.2] **Hire charging structure.** Bridgham Parish Council agreed that £20 per hire is sufficient for Councils to pay, and although it does not set the fees, it felt that the £40 suggested was far too much. At a subsequent meeting of the Village Hall Committee they accepted the offer of £20 per hiring, and suggested that the £50 already donated should be offset against this year's fees. The Clerk will include these fees in next year's budget.
7. **To receive** Correspondence (available at the meeting).
  - 7.1. Norfolk Association of Local Councils: *Autumn Conference* - 12 November 2015.
  - 7.2. Breckland Council: *Precept & Grant remittance advice.*
  - 7.3. Barclays Bank Plc: *Your Community Account Statement* - 29 August - 30 September 2015.

- 7.4. Barclays Bank Plc: *Your Active Saver Account Statement - 29 August - 30 September 2015.*
- 7.5. Mazars: *Audit fee for completion of the audit for the year ended 31 March 2015.*
- 7.6. East Anglian Air Ambulance: *Grant Application.*
8. **To receive** Planning Applications, planning decisions and correspondence (including those detailed below), and to decide on comments to be made where necessary.
- 8.1. **3PL/2015/0715/F: Swallow Aquatics, Harling Road.** Enclosure of existing external garden centre & retail sales area. Planning Permission dated 28 September 2015.
9. **To receive** a response from NCC Highways to the Council's request about the cost of installing parking restrictions on Roudham Road, and **to determine** any action required. (NCC has said that the cost of yellow lines, including the necessary legal order would be £3-5,000. As an alternative a single white line outside the properties on the road costing £3-400 has been suggested. This would only be advisory in nature, so no enforcement could take place.)
10. **To approve** an application to the Government Transparency Fund for a grant to cover the cost to the Council of complying with the new Transparency Code.
11. **To receive** a letter from Norfolk County Council concerning *Delivering local highway improvements in partnership with Town and Parish Councils 2016/17 - Addition of Pothole Repairs*, and **to consider** whether it is worth making a bid.
12. **Finance.**
- 12.1. **To approve** payment of £10.00 to Norfolk Association of Local Councils, being this parish's share of the cost of the Clerk attending the Autumn Conference on 12 November.
- 12.2. **To receive** the Monthly Financial Report.
13. **To decide** on any matters for consideration at next meeting.
14. **To confirm** the date of the next scheduled Meeting as **Friday, 20 November 2015**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

**Future pencilled in Meeting dates:**

<b>Friday, 20 November 2015</b>	Thursday, 18 February 2016
Thursday, 17 December 2015	Thursday, 17 March 2016
Thursday, 21 January 2016	

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.