

ROUDHAM & LARLING PARISH COUNCIL

9 December 2015

To all members of the Council

You are hereby summoned to attend a Meeting of Roudham & Larling Parish Council to be held in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham, on Thursday, 17 December 2015 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 22 October 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Norfolk County Council: *Re-imagining Norfolk - Strategic and financial planning 2016/2019.*
 - 7.2. Norfolk County Council: *Norfolk Minerals Site Specific Allocations Development Plan Document (DPD): Single Issue Review of Silica Sand - Preferred Options Document.*
 - 7.3. *Clerks & Council Direct* - November 2015.
 - 7.4. Breckland Council: *Parish Precept Requirement 2016-17.*
 - 7.5. Breckland Council: *Parish Grant Allocation 2016-17 to 2019-20.*
 - 7.6. Breckland Council: *Guidance for setting parish/town precepts 2016/17.*
 - 7.7. Barclays Bank Plc: *Your Community Account Statement* - 1-30 October 2015.
 - 7.8. Barclays Bank Plc: *Your Active Saver Account Statement* - 1-30 October 2015.

- 7.9. Norfolk County Council: *Better Broadband for Norfolk Information Sheet 22* - 3 November 2015.
 - 7.10. Bridgham Village Hall: *Various things*.
 - 7.11. Royal British Legion: *Letter of thanks*.
 - 7.12. Norfolk Association of Local Councils: *Re-imagining Norfolk - Strategic and Financial Planning 2016-17*.
 - 7.13. Breckland Council: *Breckland (Emerging) Local Plan: Preferred Directions Development Plan Document and Emerging Site Options Consultation*.
 - 7.14. Norfolk Association of Local Councils: *Annual General Meeting*.
 - 7.15. Age UK Norfolk: *Appeal letter*.
 - 7.16. Barclays Bank Plc: *Your Community Account Statement* - 31 October - 30 November 2015.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
- 8.1. **3PL/2015/1262/F: Camp Farm, Roudham Road, Roudham (originally Manor Farm, 122 The Street, Bridgham)**. Application to Install anaerobic digestion plant. (Extension of deadline to 18 December agreed)
 - 8.2. **3PL/2015/1321/F: Greenhouses Direct Ltd., Roudham Road, Harling Road**. Application for Erection of detached store building and lean-to extension. (Extension of deadline requested)
 - 8.3. **3PL/2015/0138/F: The Angel Inn, Access Road to the Angel Inn, Larling**. Erect extension detached outbuilding (store) and extend car park. Planning Permission dated 25 November 2015.
 - 8.4. **3PL/2015/0139/LB: The Angel Inn, Access Road to the Angel Inn, Larling**. Erect extension detached outbuilding (store) and extend car park. Listed Building Consent dated 25 November 2015.
 - 8.5. **3PL/2015/1123/F: Land Adjacent Mill House, Harling Road**. Application for Proposed dwelling and cart-lodge.
 - 8.6. **3PL/2015/0651/F: Snetterton REB Station**. Minor Material Amendment to 3PL/2014/0632/F. Planning Permission dated 2 December 2015.
9. **To confirm** that the Council should allow the new arrangements under which the Sector-Led Body (SLB) being set up by the National Association of Local Councils, the Society of Local Council Clerks and the Association of Drainage Authorities to proceed, rather than to opt out of these arrangements and appoint an auditor locally. (**Note:** from 2017/18 smaller authorities with a turnover of less than £25,000 p.a. will not have to have an external audit, but must have an auditor appointed in case there are questions from electors to be resolved. We are advised to budget for a one-off SLB fee of up to £100 in 2016/17.)
10. **To agree** a Meeting schedule for next year.
11. **To agree** the budget for 2016/17.
12. **To agree** the Precept for 2016/17.
13. **Finance**.
- 13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £436.57 (salary for 1 October 2015 to 31 December 2015: £358.16; Mileage Allowance Payment for 9 September 2015 to 8 December 2015: £78.41 of which £2.80 is the reclaimable VAT element).
 - 13.2. **To approve** payment of £2.70 (Postage & telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 9 September 2015 to 8 December 2015).

13.3. **To approve** payment of £90.00 to Bridgham & Roudham Village Hall to cover the hire of the Hall for meetings during 2015.

13.4. **To agree** to vire £381 not required for the election costs budget, placing £90 in the Hire of Venue budget to cover the new arrangement for hire, and the balance into Contingency.

13.5. **To receive** the Monthly Financial Report.

14. **To decide** on any matters for consideration at next meeting.

15. **To confirm** the date of the next scheduled Meeting as Thursday, 21 January 2016, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Future pencilled in Meeting dates:

Thursday, 21 January 2016

Thursday, 18 February 2016

Thursday, 17 March 2016

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.