

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council on Thursday, 15 December 2016 at 7.30 p.m. in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present Councillors Brendan Larwood (Chairman), James Chapman, Sarah Gosling, Brian Inglis, Louise Martin, Dudley Stammers. Julian Gibson (Clerk)

The Meeting scheduled for 17 November did not take place.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence submitted by Councillor Nelstrop.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
 - 4.1 **Parking on verge west of entrance to Roudham Industrial Estate.** A member of the public said there had almost been a serious accident because a Volvo car was parked on the verge with headlights on, meaning that those existing from the estate not only could not see round it towards the west, but were dazzled in the attempt to do so. The Clerk said he would write to SHB, report the damage being caused to the verge to Norfolk County Council Highways, and also ask the police if they would look at the issue from the point of view of road safety.
 - 4.2 **Lorry parking on Roudham Road.** It was reported that once again there had been problems with lorries parking outside residences on Roudham Road. The resident had contacted Simon Lee of Foulgers who had come and moved the driver on. Mr Lee also said he would willingly come to talk with the Council about this issue to see what could be done to stop this happening. The Clerk said he would invite him to come to a meeting to do this.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 20 October 2016 were **confirmed** and **signed**.
- 6 **Matters arising.** [6.1] **Possible water leak on north side of Roudham Road.** Anglia Water has informed the Clerk that they have dug out the pipe right up to the meter joint, and there is no evidence of a leak. However the engineer agreed that there was some water standing on the verge, but he could not identify where it came from. There was no evidence of it running from the SHB premises. However, whatever was done seems to have worked, because Councillor Inglis said that the verge was now dry.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 *Clerks & Councils Direct* - November 2016.
 - 7.2 Barclays Bank Plc: *Your Community Account statement* - 1-31 October 2016.
 - 7.3 Barclays Bank Plc: *Your Active Saver Account statement* - 1-31 October 2016.
 - 7.4 Environment Agency: *Be prepared: Surface Water Flooding*.
 - 7.5 Department for Communities and Local Government: *Freedom of Information act 2000 - 2757524* - Response to the Council's request for data to justify the Government's statement that it "is aware that increases in these precepts continue to concern local tax payers and is therefore prepared to consider extending referendums to all parishes." It seems that the data on which the Government based this statement "is not held"!
 - 7.6 Barclays Bank Plc: *Your Community Account statement* - 1-30 November 2016.
 - 7.7 Norfolk Age UK: *Appeal letter*.

- 8 **Planning. 3PL/2016/1114/HOU: Old Farmhouse, Watton Road, Larling.** Proposed garage/workshop. Planning Permission dated 26 October 2016 was **received**.
- 9 **Waste dumped on County Wildlife Site 2135.** A report on the situation on County Wildlife Site 2135 on the north side of Roudham Road, where waste material has recently been tipped was **received**. An officer from Norfolk County Council has visited the site and spoken with the landowner. He has now written formally asking for the site to be cleared by 31 December 2016, warning that failure to do so could invite enforcement action. He will return to the site when passing to check that no further waste has been imported. Councillor Inglis confirmed that it appears no further material has been dumped since.
- 10 **Budget 2017/18.** The Clerk presented a draft budget for 2017/18 which was **approved**. This included provision in the reserves against the possibility of the Council having to pay for contested elections.
- 11 **Precept 2017/18.** It was **agreed** to fix the Precept for 2017/18 at £3,400, the same as for the current year. However the Clerk pointed out that the number of Band D equivalents in the parish had risen so parishioners should see a small reduction in the Parish Council part of their Council Tax bills.
- 12 **Meeting dates.** The schedule of meeting dates for 2017/18 was **agreed**.
- 13 **Finance. Monthly**
- 13.1 **Clerk's salary.** It was **resolved** that cheques numbered 100344 and 100345 for £549.78 (salary for 1 October 2016 to 31 December 2016: £464.95; Mileage Allowance Payment for 3 September 2016 to 7 December 2016: £84.83). (*Local Government Act 1972 s 112(2)*)
- 13.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100346 for £5.96 (Postage & telephones £5.96; VAT £0.10) to the Clerk as reimbursement for items paid on behalf of the Council for 3 September 2016 to 7 December 2016). (*Local Government Act 1972 s 111*)
- 13.3 **Other.** It was **resolved** that cheque number 100347 for £5.00 to Councillor Gosling be signed, in reimbursement for her having paid Homebase for daffodil bulbs to be planted in the area around the Roudham Village Sign. (*Local Government Act 1972 s 111*)
- 13.4 **Hire of venue.** It was **resolved** that cheque number 100348 for £60.00 to Bridgham and Roudham Village Hall Committee be signed, in settlement of their invoice dated 4 December 2016, being the balance due for use of the Hall during 2016. (*Local Government Act 1972 s 132*)
- 13.5 **Financial Report.** The report for the month ending 30 November 2016 was **received**.
- 14 **Matters for consideration at next meeting.** None.
- 15 **Next meeting.** The next meeting will be on **Thursday, 19 January 2017**, at 7.30 p.m. in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

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Brendan Larwood, Chairman

19 January 2017

Future Meeting dates:

Thursday, 19 January 2017	Thursday, 22 June 2017	Thursday, 23 November 2017
Thursday, 23 February 2017	Thursday, 20 July 2017	Thursday, 21 December 2017
Thursday, 17 March 2017	Thursday, 17 August 2017	Thursday, 25 January 2018
Thursday, 20 April 2017	Thursday, 21 September 2017	Thursday, 22 February 2018
Thursday, 18 May 2017*	Thursday, 19 October 2017	Thursday, 22 March 2018

*Annual Parish Meeting and Annual Meeting of the Parish Council

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.