

# ROUDHAM & LARLING PARISH COUNCIL

15 June 2017

**Members of the public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 22 June 2017 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To receive** the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
2. **To consider accepting** the reasons for any apologies for absence.
3. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
4. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
5. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
6. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 18 May 2017.
7. **To report** matters arising from the minutes not on the agenda: **for information only.**
8. **To receive** Correspondence (available at the meeting).
  - 8.1. Norfolk Constabulary: *Thetford & Attleborough Newsletter* - April 2017.
  - 8.2. Norfolk County Council: *Better Broadband for Norfolk Information Sheet 26* - 26 May 2017.
  - 8.3. Seafarers UK: *Please fly the Red Ensign for Merchant Navy Day.*
  - 8.4. Barclays Bank Plc: *Your Community Account statement* - 29 April - 31 May 2017.
  - 8.5. Norfolk Constabulary: *Thetford & Attleborough Parish Newsletter* - May 2017
  - 8.6. Came & Company: *Email confirming renewal of policy.*
  - 8.7. Came & Company: *To whom it may concern letter.*
  - 8.8. Aviva: *Certificate of Employers' Liability Insurance.*
  - 8.9. Aviva: *Your Parish Council Policy schedule.*

9. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
  - 9.1. **3PL/2017/0486/F: Roudham Farm, Roudham.** Application for Two mobile homes for seasonal workers (continuation of previous application 3PL/2011/1363/F). **To note** that the Clerk has responded “No objections” under his delegated powers.
  - 9.2. **3PL/2017/0222/CU: Agricultural Field Land behind The Bungalow, Roudham Road.** Change of use from agricultural field to storage area for aggregates, plant equipment & HGV's off the existing site (Retrospective). **To consider** making a further response following additional documents which have appeared, unadvised, on Breckland Council’s website.
10. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Thursday 18 May 2017, to be confirmed and signed at the next Parish Meeting, and **to consider** any actions arising as a result of this meeting, including the following:
  - 10.1. **Six month pilot ban on HGVs passing through East Harling.** As promised, county Councillor Steve Askew put the Clerk in touch with the NCC officer responsible for the project. He acknowledged that the prohibition signs at the northern end of the ban area should not yet have been uncovered, and these have now been painted over. Initially he argued that these signs were located exactly where the Committee had agreed, but the Clerk insisted that no matter who agreed it, the location was wrong. Eventually the officer agreed that they would be moved to immediately south of the junction with the A11 slip road, so that prohibited HGVs have an alternative route to take. The officer also provided a plan showing the advance warning signs that will, eventually, be put up by Highways England. There will be two warning signs on the A11 on the approach to each exit at the B1111 junction, plus signs where the slip road meets the B1111. There will also be signs at the junction of the B1111 the A1075.
  - 10.2. **Broadband.** Karen O’Kane, the Officer dealing with Better Broadband for Norfolk, has reported that 24 Roudham properties are served from East Harling Cabinet 1 and one other connected directly to the Harling Local Exchange. There are currently no plans for these properties. 33 Larling properties are served from the Great Hockham Local Exchange. A fibre solution is planned subject to survey during 2019 which will serve 15 of these properties. There are currently no fibre plans for the others. 15 properties are served from East Harling cabinet 1. 13 of these will be served from a new fibre cabinet planned, subject to survey, for implementation during 2019. There are no plans for the remaining two properties. Any property with access to a broadband speed of less than 2 mbs that will not benefit from a fibre upgrade can access the Government’s voucher scheme, details of which are on the Better Broadband for Norfolk website <http://www.betterbroadbandfornorfolk.co.uk/better-broadband-subsidy-scheme>.
  - 10.3. **Parking on the verge outside premises on Roudham Road.** At the request of Councillor Askew, David Jacklin, Highways Engineer visited to see the problem. He said there were several cars parked on the verge outside SHB, but he did not consider this to be dangerous or obstructive, and felt that this was preferable to on-street parking. He pointed out that it is not an offence to park a vehicle (other than HGVs) on the verge unless it causes and obstruction or there is a Traffic Regulation Order or byelaw prohibiting it, and said that there would be no intervention from Highways at this time. The Clerk responded pointing out that cars parked at the eastern end of the verge actually obstruct the visibility splay of vehicles exiting the adjacent access road, and asking him to reconsider using bollards for at least the first part of the verge at that end. This was three weeks ago, but NCC has not yet responded.
11. **To consider** organising some monitoring of the HGV traffic which passes the turning into Roudham Road without entering the industrial estate after the HGV ban has come into force.

12. **To receive** an update of the Airfields of Britain Conservation Trust proposal to erect a plaque to commemorate Harling Road airfield.
13. **To approve** an application to the Government Transparency Fund for a grant totalling £376.92 to cover the cost of the Council complying with the new Transparency Code during 2017/18
14. **Finance.**
  - 14.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £588.77 (salary for 1 April 2017 to 30 June 2017: £486.72; Mileage Allowance Payment for 17 March 2017 to 6 June 2017: £102.05).
  - 14.2. **To approve** payment of £37.10 (Postage & telephones £7.82; Stationery £1.00; Audit/Election costs £16.25; Other (share of new voice recorder) £8.78, VAT £3.25) to the Clerk as reimbursement for items paid on behalf of the Council for 17 March 2017 to 6 June 2017).
  - 14.3. **To approve** payment of £37.25 to the Society of Local Council Clerks, being this parish's share of the Clerk's subscription for the year ending 31 May 2018.
  - 14.4. **To approve** payment of £130.12 (£108.43 + £21.69 VAT) to Viking in settlement of invoice no. 950590 for stationery supplied.
  - 14.5. **To note** that on 22 May 2017 the Information Commissioner's Office collected £35.00 from the Council's account by direct debit, being the annual registration fee under the Data Protection Act.
  - 14.6. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the possible date of the next Meeting as **Thursday, 20 July 2017**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham

**Future Meeting dates:**

Thursday, 20 July 2017	Thursday, 19 October 2017	Thursday, 25 January 2018
Thursday, 17 August 2017	Thursday, 23 November 2017	Thursday, 22 February 2018
Thursday, 21 September 2017	Thursday, 21 December 2017	Thursday, 22 March 2018

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.