

ROUDHAM & LARLING PARISH COUNCIL

14 March 2019

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 21 March 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 21 February 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
 - 7.1. *Clerks & Councils Direct* - March 2019.
 - 7.2. Applicant for 3PL/20191035/F: *Email providing further information regarding the application* (see item 8.1).
 - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance* - as at 28 February 2019.
 - 7.4. Barclays Bank Plc: *Your Community Account* - 1-28 February 2019.
 - 7.5. Barclays Bank Plc: *Your Active Saver Account* - 1-28 February 2019.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 8.1. **3PL/2019/0135/F: Land adjacent The Chapel, Watton Road, Larling.** Application for Proposed dwelling. **To note** that after consultation with five members the Clerk has responded "No objections" using his delegated powers.
 - 8.2. **3PL/2018/1260/F: Land opposite Barkers Farm, Watton Road, Larling.** Erection of 4 (although the amendment reduces this to 3) new dwellings with parking and turning and construction of new highways access. Amendments - Block plan 03H, planning statement

Rev A, Plot 1 & 2 plans & elevations 11A - 26th February. (Extension of response deadline until 23 March 2019 requested.)

- 8.3. **3PL/2018/1495/F: Catering Kiosk, MG Mecca, Roudham Road, Roudham.** Use of the site for the purpose of hot and cold food takeaways sales. Planning Permission dated 11 March 2019. Conditions require the building to be removed and the land reinstated to its former condition on or before 10 March 2022, and opening hours to be restricted to 09:30 to 14:00, Monday to Friday.
- 8.4. **C/3/2018/3008: Rory J Holbrook, Roudham Road, Harling Road, Roudham.** Change of use of land as a recycling facility for construction, demolition and excavation waste, including the use of a crusher and screener and ancillary site works. To receive an email from the Agent for the applicant advising that this application is being withdrawn, and a new application will be submitted which will have the crusher operations within the old WWII (?) hangar on the site.
9. **To receive** an update on the situation regarding the missing No Through Road signs at the entrance to Council Houses Road, and **to agree** any further necessary action.
10. **To consider** and **agree** a response to the Public Consultation on the Main Modifications to the Breckland Local Plan.
11. **Finance.**
 - 11.1. **To approve** payment of £119.95 (£99.96 + £19.99 VAT) to Viking, in settlement of invoice no. 450121 for stationery supplied.
 - 11.2. **To approve** payment of £13.75 to the Norfolk Association of Local Councils, in part payment of their invoice no. 2481, being this Council's share of the cost of the Clerk attending the Spring Conference on 14 March 2019.
 - 11.3. **To note** that cheque no. 100383 has not been presented for payment, and so has been written back into the Council's cash book.
 - 11.4. **To note** correspondence from HM Revenue & Customs explaining that in the Tax Year 2015/16 the Council had followed the calculations provided by the Basic PAYE Tools application and deducted £143.20 Income Tax from the Clerk's salary which was sent to HMRC. However, a change in the Clerk's Coding meant that this was overpaid, and HMRC has now refunded Council's account with £143.71 (the extra being interest on the overpayment). As this should have been paid to the Clerk rather than HMRC, **to approve** payment of £143.71 to the Clerk as a result.
 - 11.5. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next Meeting as **Thursday, 18 April 2019**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Future Meeting dates:

Thursday, 18 April 2019	Thursday, 15 August 2019	Thursday, 19 December 2019
Thursday, 16 May 2019*	Thursday, 12 September 2019	Thursday, 16 January 2020
Thursday, 20 June 2019	Thursday, 17 October 2019	Thursday, 20 February 2020
Thursday, 18 July 2019	Thursday, 21 November 2019	Thursday, 19 March 2020

* Annual Parish Meeting & Annual Meeting of the Parish Council.

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.