

ROUDHAM & LARLING PARISH COUNCIL

11 September 2019

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 19 September 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 18 July 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [15, Minutes of 20 June 2019] **Bank Signatories.** Barclays Bank have now sent a letter dated 23 August 2019 confirming that they have at last put into effect the changes to the signing instructions requested last June.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Norfolk Constabulary: *Guiltcross, Harling & Heathlands newsletter* - July 2019.
 - 7.2. Breckland Council: *Review of Polling Districts, Polling Places & Polling Stations.*
 - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 July 2019.*
 - 7.4. Barclays Bank Plc: *Your Community account* - 29 June - 31 July 2019.
 - 7.5. Barclays Bank Plc: *Your Active Saver account* - 29 June - 31 July 2019.
 - 7.6. The Pensions Regulator: *Your legal duties: workplace pensions re-enrolment.*
 - 7.7. Norfolk Constabulary: *Guiltcross, Harling & Heathlands newsletter* - August 2019.
 - 7.8. Barclays Bank Plc: *The way you pay online is changing - make sure you know what to do.*

- 7.9. Norfolk Association of Local Councils: *Community, Well-being, Environment and Parish & Town Councils*.
- 7.10. *Clerks & Council Direct* - September 2019.
- 7.11. Norfolk Constabulary: *Guiltcross, Harling & Heathlands newsletter* - September 2019.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
- 8.1. **3PL/2019/0677/F: Greenhouses Direct Limited, Roudham Road, Harling Road, Roudham.** Erection a detached store building and lean-to extension to existing factory/warehouse. Planning Permission dated 31 July 2019.
- 8.2. **3PL/2019/0943/F: Land at Roudham Park Industrial Estate, Roudham.** Change of use of land to class B8 Storage & distribution to include storage of containers. (Extension of response date until 23 September agreed by Breckland.)
- 8.3. **FUL/2019/0004: Rory J Holbrook Ltd, Roudham Road, Harling Road.** Change of use to recycling facility for construction, demolition and excavation waste.
- 8.4. **FUL/2019/0023: Rory J Holbrook Ltd, Roudham Road, Harling Road.** Change of use of existing hangar building to operate a crusher, as part of proposals in planning application FUL/2019/0004 to operate a recycling facility for construction, demolition and excavation waste.
- 8.5. **3AG/2019/0012/AG: The Barn, Roudham.** New building. **To note** that the Clerk has responded, 'No objections', after consulting with members.
9. **To consider** a proposal from Councillor Martin that the Council make an application to get the Belfast Truss Hangar on the site owned by Rory J Holbrook Limited listed on the National Heritage List for England.
10. **To receive** and email from Mr Carl Foster resigning from the post of Internal Auditor to the Council as he is moving, and **to consider** appointing a new Internal Auditor.
11. **To note** that the Clerk has discovered that the NCC's Mobile Library route CEN128, which used to stop at Harling Road station no longer exists, and although the County website lists Roudham & Larling as a parish that is visited by route CEN316 in fact this now only stops in East Harling and Bridgham. He has expressed his surprise that the Council was not informed of these changes to County Councillor Steve Askew, who has received some information from the Library service. Apparently the stop was only used by one family in the school holidays (during term time they used the one in East Harling where the children join the school bus). The family were consulted and accepted that the stop should be removed. The other reason was the difficulty in the van backing into the station car park, which is now frequently occupied by other parked vehicles.
12. **Finance.**
- 12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £720.20 (salary for 1 July 2019 to 30 September 2019: £618.30; Payment of use of home as an office £13.50; Mileage Allowance Payment for 12 June 2019 to 11 September 2019: £88.40).
- 12.2. **To approve** payment of £7.50 (Postage & telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 12 June 2019 to 11 September 2019).
- 12.3. **To approve** payment of £75.00 to Breckland Council in settlement of invoice 934854, being the charge for the uncontested election held in May 2019.
- 12.4. **To approve** a donation of £50.00 to the Royal British Legion using the powers of *The Local Government Act 1972. s.137*, in relation to the provision of the wreath for the Remembrance Day services.
- 12.5. **To note** receipt of the following credits:

12.5.1. HM Revenue & Customs: £36.71 VAT reclaimed - 1 August 2019.

12.6. **To receive** the Monthly Financial Report.

13. **To decide** on any matters for consideration at next meeting.

14. **To confirm** the date of the next Meeting as **Thursday, 17 October 2019**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham

Future Meeting dates:

Thursday, 17 October 2019

Thursday, 16 January 2020

Thursday, 21 November 2019

Thursday, 20 February 2020

Thursday, 19 December 2019

Thursday, 19 March 2020

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.