

ROUDHAM & LARLING PARISH COUNCIL

10 October 2019

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 17 October 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 19 September 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.1] **Bank Signatories.** Despite the letter from Barclays dated 23 August confirming that the requested mandate changes have come into effect, a new letter dated 30 September received says that they are unable to complete the request because "the surname of Mr Dudley Stammers does not match with our existing records." The Clerk has been in almost daily correspondence with a Barclays complaints officer about the Mandate Change Team in relation to issues with his other councils, and has added this to the list.
 - 6.2. [6.2] **Council Houses Road.** The replacement sign should be *in situ* soon.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Kier Services: *Email following Clerk's complaint about sign frames and sand bags left around after All works have been completed.*
 - 7.2. Land Registry: *Documents re Title number NK86782.*
 - 7.3. Historic England: *Listing and designation Online Application (ref: 1467005).*

- 7.4. Norfolk Association of Local Councils: *Annual General Meeting - 20 November 2019 - Invitation & Agenda.*
 - 7.5. Came & Company: *Intra-group reorganisation affecting Stackhouse Poland Limited trading as Came & Company Local Council Insurance.*
 - 7.6. Barclays Bank Plc: *Change of Signing Arrangement Request.*
 - 7.7. Barclays Bank Plc: *Your Business accounts- at a glance - balances on 30 September 2019.*
 - 7.8. Barclays Bank Plc: *Your Community Account - 31 August - 30 September 2019.*
 - 7.9. Barclays Bank Plc: *Your Active Saver Account - 31 August - 30 September 2019.*
 - 7.10. The Pensions Regulator: *Re-enrolment and re-declaration: your legal duties as an employer.*
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 8.1. **3PL/2019/1127/F: Barkers Farm, Watton Road, Larling.** Winter Filled Water Storage Reservoir and construction of an earth bank. To note that the Clerk has responded “no objections” having consulted with councillors.
 - 8.2. **3PL/2018/1210/EU: Anvil Park Stud, Sallow Lane, Quidenham.** Certificate of Lawfulness for the use of the site for equestrian shows/competitions and associated use of the PA system. Re consultation: Statutory Declarations received. (Extension of response deadline until 19 October 2019 agreed by Breckland.)
 - 8.3. **3PL/2019/0720/F: St Georges Distillery, Harling Road, Roudham.** Retrospective application for staff and overflow car park. Re-consultation: Speed Survey and Visibility Splay plan submitted. (Extension of response deadline until 19 October 2019 agreed by Breckland.)
 - 8.4. **3PN/2019/0047/PNE: 35 Harling Road, Roudham.** UPVC glazed rear conservatory. **To receive** notice dated 2 October 2019 that Prior Approval is not required.
 9. **To consider** appointing Carol Bailey as the Council’s Internal Auditor for 2019/20.
 10. **To appoint** a SAM2 co-ordinator to take responsibility for moving the device on a monthly basis, downloading the data, and reporting to the Council.
 11. **Finance.**
 - 11.1. **To note** receipt of the following credit:
 - 11.1.1. Breckland Council: £2,500.00 - Precept - 24 September 2019.
 - 11.2. **To receive** the Monthly Financial Report.
 12. **To decide** on any matters for consideration at next meeting.
 13. **To confirm** the date of the next Meeting as **Thursday, 21 November 2019**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham

Future Meeting dates:

Thursday, 21 November 2019	Thursday, 20 February 2020
Thursday, 19 December 2019	Thursday, 19 March 2020
Thursday, 16 January 2020	

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.