

ROUDHAM & LARLING PARISH COUNCIL

11 December 2019

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 19 December 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 21 November 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [10, Minutes of 17 October 2019] **SAM2.** Cllr. Gosling and the Clerk have attached the brackets to the three posts being used, and the sign is now in use. The Clerk has added the SAM2 to the Asset Register and asked for it to be added to the Council's insurance policy.
 - 6.2. [6.4] **FUL/2019/0004 and FUL/2019/0023: Rory J Holbrook Ltd, Roudham Road, Harling Road.** The Clerk has contacted Sean Rehling (01223 497263), Museum Curator, Imperial War Museum at Duxford, to gain some information about the rarity or otherwise of Belfast truss roofed General Services Sheds (as the 'hangar' should correctly be named). He has passed the question on to the Airfield Research Group, and will get in touch when they respond.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Norfolk Constabulary: *Guiltcross Harling & Heathlands newsletter* - November 2019.

- 7.2. Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns - October 2019.*
 - 7.3. Norfolk County Council, Planning Services: *Email re FUL/2019/0004 and FUL/2019/0023.*
 - 7.4. Breckland Council: *Adoption of the Breckland Local Plan 2011-2036.*
 - 7.5. The Pensions Regulator: *Work out your legal duties now.*
 - 7.6. Norfolk County Council, Historic Services: *Email re FUL/2019/0023 Rory J Holbrook Ltd. Roudham Road, East Harling - Change of use of existing hangar.*
 - 7.7. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 29 November 2019.*
 - 7.8. Barclays Bank Plc: *Your Community Account statement - 1-29 November 2019.*
 - 7.9. Barclays Bank Plc: *Your Active Saver Account statement - 1-29 November 2019.*
 - 7.10. Norfolk Constabulary: *Guiltcross Harling & Heathlands newsletter - December 2019.*
 - 7.11. Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns - December 2019.*
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 8.1. **3PL/2019/0943/F: Land at Roudham Park Industrial Estate, Roudham.** Change of use of land to class B8 Storage & distribution to include storage of containers. Refusal of Planning Permission dated 21 November 2019.
 - 8.2. **3PL/2019/0720/F: St Georges Distillery, Harling Road, Roudham.** Retrospective application for staff and overflow car park. Amended Access location & visibility splays provided. **To note** that after consultation with five members, the Clerk has responded using delegated power, saying that the Council had no objections, but and felt that the revised entrance was an improvement on the previous one.
 - 8.3. **3PL/2019/1455/EU: St Georges Distillery, Road from Larling to Bridgham.** Use of existing car park access from the B1111 (certificate of existing use).
 - 8.4. 3PL/2019/1513/LB: Old Farmhouse, Watton Road, Larling. Remove and replace 3 existing attic dormer windows on the front elevation. (Application for Listed Building Consent)
 9. **To agree** the Budget for 2020/21.
 10. **To agree** the Precept for 2020/21.
 11. **To agree** a schedule of meeting dates for 2020/21.
 12. **Finance.**
 - 12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £746.20 (salary for 1 October 2019 to 31 December 2019: £618.30; Payment of use of home as an office £13.50; Mileage Allowance Payment for 12 September 2019 to 11 December 2019: £114.40).
 - 12.2. **To approve** payment of £9.76 (Postage & telephones: £3.76; Other (Land Registry search): £6.00) to the Clerk as reimbursement for items paid on behalf of the Council for 12 September 2019 to 11 December 2019).
 - 12.3. **To approve** payment of £9.99 (£8.33 + £1.66 VAT) to the Clerk in reimbursement for his having purchased a further padlock from Screwfix to secure the SAM2 device.
 - 12.4. **To approve** payment of £3,780.00 (£3,150.00 + £630.00 VAT) to Westcotec Limited in settlement of invoice no. 10617, being the purchase cost of the SAM2 unit. **Note:** The Clerk will not issue this payment until the agreed grants totalling £2,290.83 from Norfolk County Council have been received.

12.5. **To note** receipt of the following credit:

12.5.1. Wretham Parish Council: £40.00 Share of compensation payment from Barclays Bank Plc - 6 December 2019.

12.6. **To receive** the Monthly Financial Report.

13. **To decide** on any matters for consideration at next meeting.

14. **To confirm** the date of the next Meeting as **Thursday, 16 January 2020**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham

Future Meeting dates:

Thursday, 16 January 2020

Thursday, 20 February 2020

Thursday, 19 March 2020

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.