

# ROUDHAM & LARLING PARISH COUNCIL

14 February 2020

**Members of the public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 20 February 2020 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting. **Note:** This session may include a statement by Mr David Pennell regarding his plans for development of The Old School, Larling, and its site, and a question/answer session.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 19 December 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. **Keep Clear sign.** Hopefully the road painting at the access to Council Houses Road will have been completed by the Meeting.
7. **To receive** Correspondence (available at the meeting).
  - 7.1. AXA Insurance UK Plc: *Mid-term adjustment policy schedule.*
  - 7.2. *Clerks & Councils Direct - January 2020.*
  - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 December 2019.*
  - 7.4. Barclays Bank Plc: *Your Community Account statement - 30 November - 31 December 2019.*
  - 7.5. Barclays Bank Plc: *Your Active Saver Account statement - 30 November - 31 December 2019.*
  - 7.6. Norfolk and Norwich University Hospital: *Settle in Service.*

- 7.7. Ping It Wi-Fi: *Marketing letter.*
  - 7.8. Norfolk Constabulary: *Guiltcross, Harking & Heathlands Newsletter* - January 2020.
  - 7.9. The Pensions Regulator: *Have you worked out your legal duties?*
  - 7.10. The Pensions Regulator: *Automatic enrolment duties: Acknowledgement of re-declaration of compliance.*
  - 7.11. Norfolk Constabulary: *Guiltcross, Harling & Heathlands Newsletter* - February 2020.
  - 7.12. Barclays Bank Plc: *Your Business accounts - at a glance* - as at 31 January 2020.
  - 7.13. Barclays Bank Plc: *Your Community Account* - 1-31 January 2020.
  - 7.14. Barclays Bank Plc: *Your Active Saver Account* - 1-31 January 2020.
  - 7.15. Pricilla Bacon Hospice: *Appeal letter.*
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
    - 8.1. **3PL/2019/1337/F: The Old School, Watton Road, Larling.** Erection of two no. 3-bed detached dwellings with associated parking and turning space. **To note** that this application has been withdrawn.
    - 8.2. **3PL/2020/0020/F: Stablecroft, Roudham Road, Roudham.** Erection of domestic stable building. (Extension of response date to 24 February 2020 agreed by Breckland.)
    - 8.3. **3PL/2019/1513/LB: Old Farmhouse, Watton Road, Larling.** Remove and replace 3 existing attic dormer windows on the front elevation. **To receive** Listed Building Consent dated 24 January 2020.
    - 8.4. **3PL/2020/0043/F: Anvil Park Stud, Overa House Farm, Sallow Lane, Quidenham.** Retrospective application to: 1. Extend commercial equestrian use to include shows/events/competitions; training/riding holidays; quiz nights and social events; 2. Ancillary use of PA system; 3. Change of use of part of indoor school to cafe and use of building as forge; 4. Hiring out of facilities; 5. Six stables; and 6. Increase level of 'old' outdoor arena; 7. Submit details of landscaping, removal of manure and lighting.
    - 8.5. **3PL/2020/0125/VAR: Stablecroft.** Variation of Conditions 3,4,5,8,14,15,16,17,18, on 3PL/2008/0779/F work completed conditions above not discharged.
  9. **To note** that on 29 January 2020 the Clerk re-declared the Council with the Pensions Regulator as required under the Pensions Act 2008.
  10. **To receive** an update on the use of the SAM2 sign from Cllr. Gosling.
  11. **To agree** a provisional date for a parish Litter-Pick.
  12. **Finance.**
    - 12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £695.13 (salary for 1 January 2020 to 31 March 2020: £618.30; Payment of use of home as an office £13.50; Telephone Allowance Payment: £19.00; Mileage Allowance Payment for 12 December 2019 to 14 February 2019: £44.33).
    - 12.2. **To approve** payment of £60.00 to Bridgham Village Hall being the fee for hire of the Hall for the October, November and December 2019 Council meetings.
    - 12.3. **To approve** payment of £178.16 (£148.46 + £29.70 VAT) to Viking Direct, for stationery supplied.
    - 12.4. **To receive** the following credit: Barclays Bank Plc: £16.61 Interest - 31 December 2019.
    - 12.5. **To receive** the Monthly Financial Report.
  13. **To decide** on any matters for consideration at next meeting.
  14. **To confirm** the date of the next Meeting as **Thursday, 19 March 2020**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham

**Future Meeting dates:**

Thursday, 19 March 2020

Thursday, 16 April 2020

Thursday, 21 May 2020\*

Thursday, 18 June 2020

Thursday, 16 July 2020

Thursday, 20 August 2020

Thursday, 17 September 2020

Thursday, 15 October 2020

Thursday, 19 November 2020

Thursday, 17 December 2020

Thursday, 21 January 2021

Thursday, 18 February 2021

Thursday, 18 March 2021

\*Annual Parish Meeting & Annual Meeting of the Parish Council.

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.