

## ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 20 February 2020 at 7.30 p.m. in Bridgham and Roudham David O’Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present Councillors Brendan Larwood (Chairman), Sarah Gosling, Brian Inglis, Louise Martin, Andrew Nelstrop, Dudley Stammers.  
Julian Gibson (Clerk)

*The meeting scheduled for 16 January 2020 did not take place.*

- 1 **Apologies for absence.** It was **resolved** to accept the reason for absence offered by Cllr. Armes.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
  - 4.1 A resident showed the Council his plans for a development of three new dwellings (2x three bed, 1x four bed) in Larling, in front of Cherry Trees, on the land just south of the recent development alongside The Chapel. He had, he said, based the layout on what had recently been approved on the plot immediately to the south on what was part of Barker’s Farm. The Council looks forward to seeing the full application in due course.
  - 4.2 Mr David Pennell showed the Council his revised plans for the development of The Old School, Larling, and its site. He said that the intention was to covert the school into a single dwelling, and the new plans included a road for the resident of the adjacent Old School House to access her rear garden. Mr Pennell said he intended to show these plans to his neighbour. In answer to a question he also said he was quite happy to give an undertaking to do the school conversion before the new-builds. Mr Pennell offered to send the Council more detailed plans in time for the next meeting in order to keep Members up to date with progress.
  - 4.3 In response to a request, the Clerk said he would see if anything could be done to try to prevent HGVs turning off the A11 and seeking to get to Camp Farm via the track known as Hall Road, following problems when one had got stuck and blocked access to a resident’s house at the railway crossing for over 24 hours.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 19 December 2019 were **confirmed** and **signed**.
- 6 **Matters arising.**
  - 6.1 [10. Minutes of 21 February 2019] **Keep Clear sign.** This sign has now been painted on the road at the entrance to Council Houses, so all the promised work on this issue is now completed.
  - 6.2 [7.1, Minutes of 17 September 2019] **Debris left behind after works on A11.** It appears that most of the sign supports and sandbags have now been removed. If any remaining ones are reported to the Clerk he will pass this on to Highways England.
  - 6.3 Belfast Truss General Purpose Shed. The Clerk reported that he had been in touch with the Airfield Research Group, and now received a report from them showing that this is one of only about 50 that appear to remain. They have agreed that parts of the email can be passed on to English Heritage, and the Clerk will pass this on.
- 7 **Correspondence.** The following correspondence was **received**:
  - 7.1 AXA Insurance UK Plc: *Mid-term adjustment policy schedule.*

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

- 7.2 *Clerks & Councils Direct* - January 2020.
- 7.3 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 December 2019.
- 7.4 Barclays Bank Plc: *Your Community Account statement* - 30 November - 31 December 2019.
- 7.5 Barclays Bank Plc: *Your Active Saver Account statement* - 30 November - 31 December 2019.
- 7.6 Norfolk and Norwich University Hospital: *Settle in Service*.
- 7.7 Ping It Wi-Fi: *Marketing letter*.
- 7.8 Genesis PR: *Email regarding County Broadband*.
- 7.9 Norfolk Constabulary: *Guiltcross, Harking & Heathlands Newsletter* - January 2020.
- 7.10 The Pensions Regulator: *Have you worked out your legal duties?*
- 7.11 The Pensions Regulator: *Automatic enrolment duties: Acknowledgement of re-declaration of compliance*.
- 7.12 Norfolk Constabulary: *Guiltcross, Harling & Heathlands Newsletter* - February 2020.
- 7.13 Barclays Bank Plc: *Your Business accounts - at a glance* - as at 31 January 2020.
- 7.14 Barclays Bank Plc: *Your Community Account* - 1-31 January 2020.
- 7.15 Barclays Bank Plc: *Your Active Saver Account* - 1-31 January 2020.
- 7.16 Pricilla Bacon Hospice: *Appeal letter*.

**8 Planning.**

- 8.1 **3PL/2019/1337/F: The Old School, Watton Road, Larling.** Erection of two no. 3-bed detached dwellings with associated parking and turning space. It was **noted** that this application has been withdrawn.
- 8.2 **3PL/2020/0020/F: Stablecroft, Roudham Road, Roudham.** Erection of domestic stable building. It was **resolved** that the Council had no objections.
- 8.3 **3PL/2019/1513/LB: Old Farmhouse, Watton Road, Larling.** Remove and replace 3 existing attic dormer windows on the front elevation. Listed Building Consent dated 24 January 2020 was **received**.
- 8.4 **3PL/2020/0043/F: Anvil Park Stud, Overa House Farm, Sallow Lane, Quidenham.** Retrospective application to: 1. Extend commercial equestrian use to include shows/events/competitions; training/riding holidays; quiz nights and social events; 2. Ancillary use of PA system; 3. Change of use of part of indoor school to cafe and use of building as forge; 4. Hiring out of facilities; 5. Six stables; and 6. Increase level of 'old' outdoor arena; 7. Submit details of landscaping, removal of manure and lighting. It was **resolved** that the Council objected in the strongest possible terms, for many reasons, mainly, but not exclusively, related to absence of various pieces of essential information in the application, and the adverse impact of proposed lighting and PA system on the amenity of residents. The Clerk was also asked to try to get the application called in, should officers be minded to approve, but this may have to be done by the Breckland Ward member for Quidenham.
- 8.5 **3PL/2020/0125/VAR: Stablecroft.** Variation of Conditions 3, 4, 5, 8, 14, 15, 16, 17, and 18, on 3PL/2008/0779/F work completed conditions above not discharged. It was **resolved** that the Council had no objections.

**9 Pension.** It was **noted** that on 29 January 2020 the Clerk re-declared the Council with the Pensions Regulator as required under the Pensions Act 2008.

**10 SAM2.** Cllr. Gosling reported that Cllr. Nelstrop had volunteered to be fully responsible for mowing the SAM2, and she would deal with downloading data and analysing it. This was **agreed**. Cllr. Gosling asked whether other locations could be used, and the Chairman said that they needed to be agreed with Highways.

**11 Litter Pick.** It was **agreed** that a litter pick should be held at 7-8.30 pm on Tuesday 7 April, providing the Clerk can arrange to borrow the kit. It was pointed out that the litter on the A11 is terrible, and the Clerk was asked to contact Highways England to see if anything can be done about this. Cllr. Stammers said he had received a complaint about large quantities of litter that were escaping from a business in the parish. The Clerk had obtained details of the officer in Environmental Health who would be prepared to visit and re-educate them, but Cllr. Stammers said that somebody had been seen picking the litter up, and this might be from the business. He would make further enquiries.

**12 Finance.**

12.1 **Clerk's salary.** It was **resolved** that cheques numbered 100435 and 100436 totalling £695.13 (salary for 1 January 2020 to 31 March 2020: £618.30; Payment of use of home as an office £13.50; Telephone Allowance Payment: £19.00; Mileage Allowance Payment for 12 December 2019 to 14 February 2019: £44.33) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s 112(2)*)

12.2 **Hire of venue.** It was **resolved** that cheque numbered 100437 for £60.00 to Bridgham Village Hall be signed, being the fee for hire of the Hall for the October, November and December 2019 Council meetings. (*Local Government Act 1972 s. 132*)

12.3 **Stationery.** It was **resolved** that cheque numbered 100438 for £178.16 (£148.46 + £29.70 VAT) to Viking Direct be signed, in settlement of invoice 775315 for stationery supplied. (*Local Government Act 1972 s. 111*)

12.4 **Credits.** Receipt of the following credit was **noted**: Barclays Bank Plc: £16.61 Interest - 31 December 2019.

12.5 **Monthly Financial Report.** The report for the month ending 31 January 2020 was **received**.

**13 Matters for consideration at next meeting.** None.

**14 Next meeting.** The next meeting will be on **Thursday, 20 February 2020**, at 7.30 p.m. in **Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.**

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**Brendan Larwood, Chairman**

20 February 2020

**Future Meeting dates:**

Thursday, 20 February 2020	Thursday, 16 July 2020	Thursday, 17 December 2020
Thursday, 19 March 2020	Thursday, 20 August 2020	Thursday, 21 January 2021
Thursday, 16 April 2020	Thursday, 17 September 2020	Thursday, 18 February 2021
Thursday, 21 May 2020*	Thursday, 15 October 2020	Thursday, 18 March 2021
Thursday, 18 June 2020	Thursday, 19 November 2020	

\*Annual Parish Meeting & Annual Meeting of the Parish Council.

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.