

# ROUDHAM & LARLING PARISH COUNCIL

9 April 2020

**Members of the public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held via video link on Thursday, 16 April 2020 at 7.30 p.m. for the purpose of transacting the following business. . If you want to attend this virtual meeting, please send an email to the Clerk at [clerk.roudhamandlarlingpc@gmail.com](mailto:clerk.roudhamandlarlingpc@gmail.com). You will then be sent instructions and password to join the meeting.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **County and District Councillors' updates.**
5. **To confirm** the minutes of the Meeting held on Thursday, 20 February 2020 for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [4.3] **HGVs and Hall Road.** The Chairman has advised that the landowner would be arranging for a highway-type "No through road" sign to be installed.
  - 6.2. [8.4] **Anvil Park Stud application.** Cllr William Nunn has confirmed that he has emailed the Quidenham Ward Members to seek their support on calling this application in if the officers are minded to approve it.
  - 6.3. [11] **Litter on A11 verges.** The Clerk discovered that, while Highways England is responsible for the maintenance of the A11, it is only responsible for collecting litter on Motorways, and so the request for a litter pick on the A11 has been referred to Breckland Council. The planned Litter Pick on 7 April was cancelled as a result of the Covid-19 pandemic.
7. **To receive** Correspondence.
  - 7.1. Elizabeth Truss MP: *Community Access to Cash Pilots.*
  - 7.2. *Clerks & Councils Direct - March 2020.*
  - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance - Balances on 28 February 2020.*
  - 7.4. Barclays Bank Plc: *Your Community Account - 1-28 February 2020.*

- 7.5. Barclays Bank Plc: *Your Active Saver Account* - 1-28 February 2020.
- 7.6. Came & Company: *Roudham & Larling Parish Council Insurance Renewal*. The Clerk has confirmed that all is in order.
- 7.7. Came & Company: *Renewal Risk Presentation for Roudham & Larling Parish Council*.
- 7.8. FPK Littlejohn: *2019/20 - instructions delayed pending clarity over coronavirus implications*.
- 7.9. Breckland Council: *2019 Annual Review*.
- 7.10. Breckland Council Planning: *Consultation [on planning applications] with Parish and Town Councils during Covid-19 period*.
- 7.11. Norfolk Association of Local Council: *Information note*.
- 7.12. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 March 2020.
- 7.13. Barclays Bank Plc: *Your Community Account statement* - 29 February - 31 March 2020.
- 7.14. Barclays Bank Plc: *Your Active Saver Account statement* - 29 February - 31 March 2020.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
  - 8.1. **3PL/2020/0020/F: Stablecroft, Roudham Road, Roudham**. Erection of domestic stable building. **To receive** Planning Permission dated 3 March 2020.
  - 8.2. **3PL/2020/0125/VAR: Stablecroft**. Variation of Conditions 3,4,5,8,14,15,16,17,18, on 3PL/2008/0779/F work completed conditions above not discharged. **To receive** Planning Permission dated 15 March 2020.
  - 8.3. **3PL/2020/0277/LB: Larling House, Larling**. Proposed internal door opening at first floor level. Proposed replacement vehicular gates. (Listed Building application). **To note** that, after consultation with members, the Clerk has responded "No objections."
9. **To review** the Council's Financial Regulations.
10. **To review** the contents of the Asset Register, and **to agree** the valuations for insurance purposes.
11. **To review** the Risk Assessment.
12. **To carry out** the Annual Review of the system of internal control.
13. **To note** that as a result of the Coronavirus pandemic, Viking is no longer going to accept cheque payments for stationery orders, and **to consider** either agreeing to set up a direct debit for this (usually) annual payment, or asking the Clerk to settle invoices from his personal account, which the Council will then reimburse.
14. **Finance**.
  - 14.1. **To approve** payment of £140.72 to Norfolk Association of Local Councils, in settlement of their invoice no. 3837, being the membership subscription for 2020-21.
  - 14.2. **To note** receipt of the following credit: Breckland Council, £2,500.00 Precept.
  - 14.3. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the date of the next Meeting as **Thursday, 21 May 2020**, at 7.30 p.m. via video link.

**Future Meeting dates:**

Thursday, 21 May 2020

Thursday, 18 June 2020

Thursday, 16 July 2020

Thursday, 20 August 2020

Thursday, 17 September 2020

Thursday, 15 October 2020

Thursday, 19 November 2020

Thursday, 17 December 2020

Thursday, 21 January 2021

Thursday, 18 February 2021

Thursday, 18 March 2021

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.