

ROUDHAM & LARLING PARISH COUNCIL

10 September 2020

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held **via Zoom video link** on Thursday, 17 September 2020 at 7.30 p.m. for the purpose of transacting the following business. To join the meeting click on this link: <https://us02web.zoom.us/j/83794063965>, or land-line phone dial 0203 695 0088 and follow the instructions, entering meeting number 837 9406 3965.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. In view of the additional complexity of holding this meeting "virtually", the Chairman will be particularly strict in keeping this section of business as short as possible.
5. **To confirm** the minutes of the Meeting held on Thursday, 16 July 2020 for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To acknowledge receipt** of the following correspondence (* items distributed by email).
 - 7.1. Norfolk Constabulary: *Community Update* - July 2020.
 - 7.2. PKF Littlejohn: *Data logged – notification of exempt status.*
 - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 31 July 2020.
 - 7.4. Barclays Bank Plc: *Your Community Account Statement* - 1-31 July 2020.
 - 7.5. Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 July 2020.
 - 7.6. National Association of Local Councils: *Employment Briefing E01-20 / 2020-21 National Salary Award.*
 - 7.7. *Clerks & Councils Direct* – September 2020.
 - 7.8. Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 28 August 2020.
 - 7.9. Barclays Bank Plc: *Your Community Account* - 1-28 August 2020.
 - 7.10. Barclays Bank Plc: *Your Active Saver Account* - 1-28 August 2020.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 8.1. **3PL/2020/0682/F: East View, Roudham Road, Roudham.** Conversion of outbuilding into residential annexe. Still not been advised of this one. **To note** that after consultation with four members the Clerk has responded using delegated powers objecting on the grounds that the development is on the site of an ancient monument, it fails to comply

with Policy HOU 12 on the grounds that the 'proposal fails to take the opportunity to make a positive contribution to the appearance of the locality', plus other issues. In the undesirable event that Breckland is minded to approve, the Council asks that it be conditioned that it is not to be sold separate from the main dwelling.

- 8.2. **3PL/2020/0719/F: Cherry Trees, Watton Road, Larling.** Proposed residential development of 3 dwellings with parking. **To note** that after consultation with four members the clerk has responded using delegated powers objecting on the following grounds. (1) Overcrowding the plot with three dwellings; (2) Cumulative impact on Larling. On the east side of this would make an additional 15 new dwellings that have been built, have permission, or are in the pipeline; (3) Contrary to Policy HOU 05, which defines infill as being on an otherwise built-up street frontage. This frontage consists of the Old Chapel on the road edge and the end of a bungalow set well back from the road on one side of this site, with a single pair of semi-detached dwellings at a different angle and a large barn on the other; (4) Lack of facilities in the village, remote from local services provision in conflict with the aims of sustainable development. Occupants of new dwellings would have to resort to the use of private cars for all shopping and access to local facilities, which is in contrast with Breckland's recent declaration of a Climate Change Emergency.
- 8.3. **3PL/2020/0574/VAR: Land adjacent to the Chapel, Watton Road, Larling.** Removal of condition 8 of planning permission 3PL/2018/0618/D. **To receive** Planning Permission dated 24 July 2020.
- 8.4. **3PL/2020/0780/F: Land at Chalk Lane, Snetterton.** The construction of an agricultural feed mill (Use Class B2) with ancillary offices and welfare facilities, creation of a new vehicular access and associated infrastructure including silos; engineering; landscaping; and ground works - this is an Environmental Impact Assessment Development. **To note** that after consultation with members the Clerk has responded using delegated powers saying, "No objections."
- 8.5. **3AG/2020/0012/AG: Oak House Farm, Larling.** New Steel Portal Frame Building, with fibre cement roof sheets. **To note** that this application has been withdrawn.
- 8.6. **3PL/2020/0813/F: Oak House Farm, Larling.** Erection of steel portal frame building. **To note** that after consultation with members the Clerk has responded using delegated powers saying, "No objections", and **to receive** Planning Permission dated 3 September 2020.
- 8.7. **3PL/2020/0368/F: Office and Garage Block at Fen Lane Farm, Watton Road, Larling.** Conversion of an office and garages to 3 residential dwellinghouses, creation of curtilage, closure of two exiting accesses from Watton Road and creation of a replacement centralised vehicular access from Watton Road. **To receive** Planning Permission dated 5 August 2020.
- 8.8. **3PL/2020/0698/HOU: 4 Station Cottage, Road from Larling to Bridgham.** Single storey side extension. Re-consultation on Amended plans - Re-design. **To note** that after consultation with members the Clerk has responded using delegated powers saying, "No objections", and **to receive** Planning Permission dated 19 August 2020.
- 8.9. **3PL/2020/0864/F: St Georges Distillery Harling Road, Roudham.** Retrospective Application for Staff and overflow Car Park. **To note** that after consultation with members the Clerk has responded using delegated powers saying, "No objections."
9. **To receive** an update of the attempt to get the Harling Road 40 mph speed limit extended to East Harling.
10. **To reconsider** whether the Council should document a plan in preparation for the implementation of Operation London Bridge, the protocol following the death of a senior member of the Royal Family.
11. **To note** that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1 April 2020. The award is a 2.75% increase plus an additional day's paid leave (or equivalent for part time staff). This takes the Clerk's pay to £12.00/hour.

12. **Finance.**

12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £679.32 (back-pay following 2020/21 pay increase: £17.82; salary for 1 Jul 2020 to 30 September 2020: £648.00; Payment of use of home as an office £13.50).

12.2. **To approve** payment of £11.20 (Postage & telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 9 June 2020 to 9 September 2020).

12.3. **To approve** payment of £6.25 to the Society of Local Council Clerks as part settlement of their invoice 132493, being this Councils share of the cost of the Clerk attending their Virtual National Conference on 12-16 October 2020.

12.4. **To approve** a donation of £50.00 to the Royal British Legion using the powers of *The Local Government Act 1972. s.137*, in relation to the provision of the wreath for the Remembrance Day services.

12.5. **To receive** the Monthly Financial Report.

13. **To decide** on any matters for consideration at next meeting.

14. **To confirm** the date of the next Meeting as **Thursday, 15 October 2020**, at 7.30 p.m. via Zoom video link.

Future Meeting dates:

Thursday, 15 October 2020

Thursday, 19 November 2020

Thursday, 17 December 2020

Thursday, 21 January 2021

Thursday, 18 February 2021

Thursday, 18 March 2021

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.