

ROUDHAM & LARLING PARISH COUNCIL

8 September 2015

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham, on Thursday, 17 September 2015 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public Participation Session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 20 August 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [4.2] **Rubbish burning on Roudham Industrial Estate.** The Environment Agency has said that due to limited resources it is unable to investigate this incident. However, it then received a further report, providing the name of the company involved, and will now write to them. If they receive reports of subsequent fires they may review their enforcement response.
 - 6.2. [13] **November meeting.** This has been booked for Friday, 20 November.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Mid Norfolk Citizens' Advice Bureau: *Appeal letter.*
 - 7.2. Planning Services, Breckland Council: *Letter re: contributions from developers for open space/pay equipment.*
 - 7.3. *Clerks & Councils Direct* - September 2015.
 - 7.4. Barclays Bank Plc: *Your Community Account statement* - 1 July - 28 August 2015.
 - 7.5. Barclays Bank Plc: *Your Active Saver Account statement* - 1 July - 28 August 2015.

8. **To receive** Planning Applications, planning decisions and correspondence (including those detailed below), and to decide on comments to be made where necessary.
 - 8.1. **3PL/2015/0715/F: Swallow Aquatics, Harling Road.** Application for Enclosure of existing external garden centre & retail sales area. **To note** that the Clerk has responded “No objection” under delegated authority.
 - 8.2. **3SR/2015/0015/SCR: Bridgham - adj. Camp Farm.** Scoping Option for Anaerobic digestion plant & feedstock facility. Notice that no EIA is required dated 4 September 2015.
9. **To receive** emails from Officers of Bridgham & Roudham Village Hall Committee concerning possible renaming of the Hall and changes to the charging policy, and **to agree** a response.
10. **To receive** the External Auditor’s report for the year ended 31 March 2015.
11. **Finance.**
 - 11.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £412.25 (salary for 1 July 2015 to 30 September 2015: £358.16; Mileage Allowance Payment for 15 July 2015 to 8 September 2015: £54.09 of which £2.55 is the reclaimable VAT element).
 - 11.2. **To approve** payment of £8.82 (Postage & telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 16 July 2015 to 8 September 2015).
 - 11.3. **To approve** a donation of £50.00 to the Royal British Legion (under the Local Government Act 1972, s. 137) in relation to the provision of the wreath for the Remembrance Day services.
 - 11.4. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next scheduled Meeting as **Thursday, 22 October 2015**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Future pencilled in Meeting dates:

Thursday, 22 October 2015	Thursday, 17 December 2015	Thursday, 18 February 2016
Friday, 20 November 2015	Thursday, 21 January 2016	Thursday, 17 March 2016

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.