

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council on Thursday, 22 October 2015 at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Present Councillors Brendan Larwood (Chairman), Sarah Gosling, Louise Martin,
Dudley Stammers.
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Councillors Chapman and Nelstrop.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** Breckland Councillor Ellen Jolly mentioned that her Council was once again going to consider phasing out handing over the Council Tax Support Grant it receives from central government to support parish councils and retain it for its own use. She said that the development of the old Thetford bus station site was progressing well.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 17 September 2015 were **confirmed** and **signed**.
- 6 **Matters arising.**
 - 6.1 [6.1] **Advertising signs on A11.** Councillor Stammers reported that the signs had been removed.
 - 6.2 [9.1] **Renaming of Bridgham & Roudham Village Hall.** Bridgham Parish Council has decided to rename the hall *Bridgham and Roudham David O'Neale Memorial Hall*.
 - 6.3 [9.2] **Hire charging structure.** Bridgham Parish Council agreed that £20 per hire is sufficient for Councils to pay, and although it does not set the fees, it felt that the £40 suggested was far too much. At a subsequent meeting of the Village Hall Committee they accepted the offer of £20 per hiring, and suggested that the £50 already donated should be offset against this year's fees. The Clerk will find out which 'year' the Hall operates on, and include these fees in next year's budget.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Norfolk Association of Local Councils: *Autumn Conference* - 12 November 2015.
 - 7.2 Breckland Council: *Precept & Grant remittance advice*.
 - 7.3 Barclays Bank Plc: *Your Community Account Statement* - 29 August - 30 September 2015.
 - 7.4 Barclays Bank Plc: *Your Active Saver Account Statement* - 29 August - 30 September 2015.
 - 7.5 Mazars: *Audit fee for completion of the audit for the year ended 31 March 2015*. The Clerk pointed out that the fee was Nil. Mazars had also reminded the Council that next year, rather than being told the period during which the elector's rights to examine the accounts came into effect, the Council would have to nominate its own dates. They will write about this again nearer the time.
 - 7.6 East Anglian Air Ambulance: *Grant Application*.
 - 7.7 Wretham & Hockham Branch, Royal British Legion: *Letter of thanks for donation*.
- 8 **Planning.** 3PL/2015/0715/F: **Swallow Aquatics, Harling Road.** Enclosure of existing external garden centre & retail sales area. Planning Permission dated 28 September 2015 was **received**.

- 9 **Lorry parking on Roudham Road.** In response to the Council's request about the cost of installing parking restrictions on Roudham Road, NCC Highways had said that the cost of yellow lines, including the necessary legal order would be £3-5,000. As an alternative it had been suggested that a single white line outside the properties on the road would cost £3-400. This would only be advisory in nature, so no enforcement could take place. The Council welcomed this, the first positive suggestion from Highways, but was concerned that white lines with no enforcement might have no effect. Breckland Councillor Ellen Jolly said she was meeting with the officer responsible for parking restrictions in Kings Lynn & West Norfolk, and offered to see if he had any suggestions that would help.
- 10 **Transparency Fund.** The information about how to apply for a grant to alleviate the burden of complying with the Transparency Code was **received**, and the Council **approved** an application prepared by the Clerk for a grant of £893.98. The Clerk will submit this by the tranche date of 13 November 2015, which would mean the funds should be released on 8 January 2016. The Council must then buy the equipment and carry out the work to be fully compliant with the code within three months.
- 11 **Potholes.** A letter from Norfolk County Council concerning *Delivering local highway improvements in partnership with Town and Parish Councils 2016/17 - Addition of Pothole Repairs* was **received**. It was **agreed** not to consider funding work which was the responsibility of NCC.
- 12 **Finance.**
- 12.1 **Training.** It was **resolved** that cheque number 100320 for £10.00 to Norfolk Association of Local Councils be signed, being this parish's share of the cost of the Clerk attending the Autumn Conference on 12 November. (*Local Government Act 1972 s 111*)
- 12.2 **Monthly Financial Report.** The report for the month ending 30 September 2015 was **received**.
- 13 **Matters for consideration at next meeting.** None.
- 14 **Next meeting.** The next meeting will be on **Friday, 20 November 2015**, at 7.30 p.m. in **Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.**

B. Larwood

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Brendan Larwood, Chairman

^{17 DECEMBER}
~~20 November~~ 2015

Future Meeting dates:

Friday, 20 November 2015 * Thursday, 18 February 2016
 Thursday, 17 December 2015 Thursday, 17 March 2016
 Thursday, 21 January 2016

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.