

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council on Thursday, 17 December 2015 at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Present Councillors Brendan Larwood (Chairman), James Chapman, Sarah Gosling, Brian Inglis, Louise Martin, Andrew Nelstrop, Dudley Stammers. Julian Gibson (Clerk)

1 Apologies for absence. None.

2 Declarations of interest. None.

3 Dispensations. None.

4 Public participation session.

4.1 Breckland Councillor Ellen Jolly said that she Norfolk County Council was looking into the possibility of charging District Councils when they carried out parking enforcement on roads in the area. This, though, would have no impact on the problem in Roudham Road as there are no waiting restrictions there. The Chairman said he would consult the residents of the road to see what they thought about the idea of asking for white lines to be painted outside residential properties. The feeling was that this would encourage lorry drivers to find somewhere else to park.

4.2 Councillor Jolly also said that she had not managed to get the unwanted and incorrect Roudham Road sign by St Andrew's church removed.

4.3 A member of the public explained the impact surface water running off the field south of Church Hill was having on her driveway. The Clerk said he would write to the landowner asking if he would do something to stop this happening.

4.4 The problem of pot-holes in Roudham Road between Camp Farm and Roudham was raised. The Clerk said that he had reported this to NCC Highways a few days before.

4.5 It was reported that the houses on Harling Road just south of the level crossing had suffered from flooding recently. The Clerk said he would report it to NCC and suggest they ensured that the gullies and culverts were all clear.

5 Minutes. The minutes of the meeting held on Thursday, 22 October 2015 were **confirmed** and **signed**.

6 Matters arising. None.

7 Correspondence. The following correspondence was **received**:

7.1 Norfolk County Council: *Re-imagining Norfolk - Strategic and financial planning 2016/2019*.

7.2 Norfolk County Council: *Norfolk Minerals Site Specific Allocations Development Plan Document (DPD): Single Issue Review of Silica Sand - Preferred Options Document*.

7.3 *Clerks & Council Direct* - November 2015.

7.4 Breckland Council: *Parish Precept Requirement 2016-17*.

7.5 Breckland Council: *Parish Grant Allocation 2016-17 to 2019-20*.

7.6 Breckland Council: *Guidance for setting parish/town precepts 2016/17*.

7.7 Barclays Bank Plc: *Your Community Account Statement* - 1-30 October 2015.

7.8 Barclays Bank Plc: *Your Active Saver Account Statement* - 1-30 October 2015.

7.9 Norfolk County Council: *Better Broadband for Norfolk Information Sheet 22* - 3 November 2015.

7.10 Bridgham Village Hall: *Various things*.

7.11 Royal British Legion: *Letter of thanks*.

- 7.12 Norfolk Association of Local Councils: *Re-imagining Norfolk - Strategic and Financial Planning 2016-17*.
- 7.13 Breckland Council: *Breckland (Emerging) Local Plan: Preferred Directions Development Plan Document and Emerging Site Options Consultation*.
- 7.14 Norfolk Association of Local Councils: *Annual General Meeting*.
- 7.15 Age UK Norfolk: *Appeal letter*.
- 7.16 Barclays Bank Plc: *Your Community Account Statement* - 31 October - 30 November 2015.
- 7.17 Breckland Council: *Queen's 90th Birthday Grant Scheme*. The Clerk said he would place this item on the next agenda so that the Council could consider applying for a grant.

8 Planning.

- 8.1 **3PL/2015/1262/F: Camp Farm, Roudham Road, Roudham (originally Manor Farm, 122 The Street, Bridgham)**. Application to Install anaerobic digestion plant. (Extension of deadline to 18 December agreed). The Chairman said that he, the Clerk and a parishioner had attended a meeting at the AD plant in Euston, and been shown round the facility there. Nobody else with an interest in the Camp Farm development was present, although there were approximately 20 people with an interest in one at red Lodge which the same company hoped to develop. It was **resolved** that the Council objected on a number of grounds, including the impact on ancient remains, scheduled monuments, protected species habitats, ability of the plant to source all fuel and disperse all waste products without any additional HGV movements, water run-off from required acreage of maize, operating hours, and the cumulative effect of the large number of energy farms in what has always been a food producing area.
- 8.2 **3PL/2015/1321/F: Greenhouses Direct Ltd., Roudham Road, Harling Road**. Application for Erection of detached store building and lean-to extension. It was **resolved** that the Council did not object, but asked that the conditions underline the permitted opening house, as some parishioners had complained about being woken by activities earlier than permitted. The Council also pointed out that some near neighbours had not received a letter about the application, and that the notice had only been placed where no nearby residents would see it.
- 8.3 **3PL/2015/0138/F: The Angel Inn, Access Road to the Angel Inn, Larling**. Erect extension detached outbuilding (store) and extend car park. Planning Permission dated 25 November 2015 was **received**.
- 8.4 **3PL/2015/0139/LB: The Angel Inn, Access Road to the Angel Inn, Larling**. Erect extension detached outbuilding (store) and extend car park. Listed Building Consent dated 25 November 2015 was **received**.
- 8.5 **3PL/2015/1123/F: Land Adjacent Mill House, Harling Road**. Application for Proposed dwelling and cart-lodge. It was **resolved** that the Council objected on the grounds that the proposed garage was forward of the building line and therefore contrary to the street scene. There was also concern about the proposed new access onto Harling Road. It was also pointed out that, contrary to what is stated in the application, there is no mains sewage in the road, and no street lighting.
- 8.6 **3PL/2015/0651/F: Snetterton REB Station**. Minor Material Amendment to 3PL/2014/0632/F. Planning Permission dated 2 December 2015 was **received**.

- 9 **New audit regime**. It was **agreed** that the Council should allow the arrangements for the New Audit Regime which the Sector-Led Body (SLB) being set up by the National

Association of Local Councils, the Society of Local Council Clerks and the Association of Drainage Authorities to proceed, rather than to opt out of these arrangements and appoint an auditor locally. The Council has been advised to budget for a one-off SLB fee of up to £100 in 2016/17, and the Clerk has included this in the draft budget (see item 11).

10 Council Meetings. A schedule of future Council Meetings was **agreed**.

11 Budget 2016/17. The Clerk presented a draft budget for 2016/17 which was **approved**.

12 Precept 2016/17. It was **agreed** to fix the Precept for 2016/17 at £3,400, in order to maintain the reserves at a reasonable figure.

13 Finance.

13.1 Clerk's salary. It was **resolved** that cheques numbered 100321 & 100322 totalling £436.57 (salary for 1 October 2015 to 31 December 2015: £358.16; Mileage Allowance Payment for 9 September 2015 to 8 December 2015: £78.41 of which £2.80 is the reclaimable VAT element) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s 112(2)*)

13.2 Clerk's reimbursement. It was **resolved** that cheque number 100323 for £2.70 (Postage & telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 9 September 2015 to 8 December 2015. (*Local Government Act 1972 s 111*)


13.3 Hire of venue. It was **resolved** that cheque number 100324 for £90.00 to Bridgham & Roudham Village Hall be signed, to cover the hire of the Hall for meetings during 2015. (*Local Government Act 1972 s 113*)

13.4 Budget. It was **agreed** to vire £381 not required from the Audit and Election Costs budget, placing £90 in the Hire of Venue budget to cover the new arrangements for hire, and the balance into Contingency.

13.5 Monthly Financial Report. The report for the month ending 30 November 2015 was **received**.

14 Matters for consideration at next meeting. Queen's 90th Birthday Grant Scheme.

15 Next meeting. The next meeting will be on **Thursday, 21 January 2016**, at 7.30 p.m. in **Bridgham & Roudham Village Hall, Chapel Lane, Bridgham**.

..........

Brendan Larwood, Chairman

18 February 2016

Future Meeting dates:

Thursday, 18 February 2016

Thursday, 17 March 2016

Thursday, 21 April 2016

Thursday, 19 May 2016*

Thursday, 23 June 2016

Thursday, 21 July 2016

Thursday, 18 August 2016

Thursday, 22 September 2016

Thursday, 20 October 2016

Thursday, 17 November 2016

Thursday, 15 December 2016

Thursday, 19 January 2017

Thursday, 23 February 2017

Thursday, 17 March 2017

*Annual Parish Meeting and Annual Meeting of the Parish Council.

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.