

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 17 September 2020 at 7.30 p.m. This was a Zoom on-line meeting.

Present Councillors Brendan Larwood (Chairman), Simon Armes, Sarah Gosling, Andrew Nelstrop, Julian Gibson (Clerk)

The meeting scheduled for 20 August 2020 did not take place.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Cllr. Inglis, Cllr. Martin and Cllr. Stammers.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** The Clerk advised the Council that he had resigned as Clerk & Responsible Financial Officer of Snetterton Parish Council and that his final day The Clerk advised the Council that he had resigned as Clerk & Responsible Financial Officer of Snetterton Parish Council and that his final day working for it having been 15 September.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 16 July 2020 were **confirmed** for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
- 6 **Matters arising.** None.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Norfolk Constabulary: *Community Update* - July 2020.
 - 7.2 PKF Littlejohn: *Data logged – notification of exempt status*.
 - 7.3 Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 31 July 2020.
 - 7.4 Barclays Bank Plc: *Your Community Account Statement* - 1-31 July 2020.
 - 7.5 Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 July 2020.
 - 7.6 National Association of Local Councils: *Employment Briefing E01-20 / 2020-21 National Salary Award*.
 - 7.7 *Clerks & Councils Direct* – September 2020.
 - 7.8 Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 28 August 2020.
 - 7.9 Barclays Bank Plc: *Your Community Account* - 1-28 August 2020.
 - 7.10 Barclays Bank Plc: *Your Active Saver Account* - 1-28 August 2020.
- 8 **Planning.**
 - 8.1 **3PL/2020/0682/F: East View, Roudham Road, Roudham.** Conversion of outbuilding into residential annexe. Still not been advised of this one. It was **noted** that after consultation with four members the Clerk has responded using delegated powers objecting on the grounds that the development is on the site of an ancient monument, it fails to comply with Policy HOU 12 on the grounds that the 'proposal fails to take the opportunity to make a positive contribution to the appearance of the locality', plus other issues. In the undesirable event that Breckland is minded to approve, the Council asks that it be conditioned that it is not to be sold separate from the main dwelling.
 - 8.2 **3PL/2020/0719/F: Cherry Trees, Watton Road, Larling.** Proposed residential development of 3 dwellings with parking. It was **noted** that after consultation with four members the Clerk has responded using delegated powers objecting on the following grounds. (1) Overcrowding the plot with three dwellings; (2) Cumulative impact on Larling. On the east side of this would make an additional 15 new dwellings that have been built, have permission, or are in the pipeline; (3) Contrary to Policy HOU 05, which defines infill as being on an otherwise built-up street frontage. This frontage consists of the Old Chapel on the road edge and the end of a bungalow set well back from the road on one side of this site, with a single pair of semi-detached dwellings at a different angle and a large barn on the other; (4) Lack of facilities in the village, remote from local services provision

in conflict with the aims of sustainable development. Occupants of new dwellings would have to resort to the use of private cars for all shopping and access to local facilities, which is in contrast with Breckland's recent declaration of a Climate Change Emergency.

- 8.3 **3PL/2020/0574/VAR: Land adjacent to the Chapel, Watton Road, Larling.** Removal of condition 8 of planning permission 3PL/2018/0618/D. Planning Permission dated 24 July 2020 was **received**.
- 8.4 **3PL/2020/0780/F: Land at Chalk Lane, Snetterton.** The construction of an agricultural feed mill (Use Class B2) with ancillary offices and welfare facilities, creation of a new vehicular access and associated infrastructure including silos; engineering; landscaping; and ground works - this is an Environmental Impact Assessment Development. It was **noted** that after consultation with members, the Clerk has responded using delegated powers saying, "No objections."
- 8.5 **3AG/2020/0012/AG: Oak House Farm, Larling.** New Steel Portal Frame Building, with fibre cement roof sheets. It was **noted** that this application has been withdrawn.
- 8.6 **3PL/2020/0813/F: Oak House Farm, Larling.** Erection of steel portal frame building. It was **noted** that after consultation with members the Clerk has responded using delegated powers saying, "No objections", and Planning Permission dated 3 September 2020 was **received**.
- 8.7 **3PL/2020/0368/F: Office and Garage Block at Fen Lane Farm, Watton Road, Larling.** Conversion of an office and garages to 3 residential dwelling houses, creation of curtilage, closure of two exiting accesses from Watton Road and creation of a replacement centralised vehicular access from Watton Road. Planning Permission dated 5 August 2020 was **received**.
- 8.8 **3PL/2020/0698/HOU: 4 Station Cottage, Road from Larling to Bridgham.** Single storey side extension. Re-consultation on Amended plans - Re-design. It was **noted** that after consultation with members the Clerk has responded using delegated powers saying, "No objections", and Planning Permission dated 19 August 2020 was **received**.
- 8.9 **3PL/2020/0864/F: St Georges Distillery Harling Road, Roudham.** Retrospective Application for Staff and overflow Car Park. It was **noted** that after consultation with members the Clerk has responded using delegated powers saying, "No objections."
- 8.10 **3PL/2020/0947/HOU: Mill House, Harling Road Roudham.** Two Storey Rear Extension single storey side extension and internal alterations. It was **resolved** that the Council had no objections.
- 8.11 **3PL/2020/0991/LB: Larling House, Watton Road, Larling,** Proposed removal of internal wall at first floor level and proposed internal wall infill at first floor level. It was **resolved** that the Council had no objections
- 9 Extension of 40 mph speed limit from Haring Road to East Harling.** The Chairman invited County Cllr. Steve Askew to provide an update. He explained that, although highways had initially turned down the request from the three Parish Councils (Roudham & Larling, Bridgham and Haring), he had met with the Executive Director, Community & Environmental Services, who was very supportive of the proposal. It was agreed that, as the footway did constitute some form of development, was well used, and in view of the Government pushing for more walking and cycling, an exception could be made in this case. The Highway Engineer spoke with Cllr. Nelstrop, who had confirmed that he was happy to leave the funding that was required by his application 3PL/2020/0864/F in place, and Cllr. Askew had agreed that he would fund the additional £800-£1,000 for repeater signs from his budget, so, subject to the approval of a new Traffic Regulation Order, this change would go ahead. The Chairman thanked both Cllr. Nelstrop and Cllr. Askew for their co-operation on this matter.
- 10 Operation London Bridge.** It was **agreed** that the Clerk should draft a short proposal on this matter for consideration at the next meeting.
- 11 Pay Agreement 2020/21.** It was **noted** that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1 April 2020. The

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

award is a 2.75% increase plus an additional day's paid leave (or equivalent for part time staff). This takes the Clerk's pay to £12.00/hour. The Clerk said he would ask the Council to consider what to do about the additional holiday pay at a future meeting.

12 Finance.

- 12.1 **Clerk's salary.** It was **resolved** that cheques numbered 100448 and 100449 totalling £679.32 (back-pay following 2020/21 pay increase: £17.82; salary for 1 Jul 2020 to 30 September 2020: £648.00; Payment of use of home as an office £13.50) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s 112(2)*)
- 12.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100450 for £11.20 (Postage & telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 9 June 2020 to 9 September 2020). (*Local Government Act 1972 s 111*)
- 12.3 **Training.** It was **resolved** that cheque number 100451 for £6.25 to the Society of Local Council Clerks be signed, as part settlement of their invoice 132493, being this Council's share of the cost of the Clerk attending the Virtual National Conference on 12-16 October 2020. (*Local Government Act 1972 s. 111*)
- 12.4 **Section 137.** In accordance with its powers under section 137 of the Local Government Act 1972, it was **resolved** that cheque number 100452 for £50.00 to Royal British Legion be signed as a donation, which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure. (*Local Government Act 1972 s. 137*)
- 12.5 **Monthly financial report.** The report for the month ending 31 August 2020 was **received**.

13 Matters for consideration at next meeting.

- 13.1 Operation London Bridge draft proposal
- 13.2 Boundary Commission proposal consultation

14 Next meeting. The next meeting will be on **Thursday, 15 October 2020**, at 7.30 p.m. in **via Zoom Video Link**.

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Brendan Larwood, Chairman

15 October 2020

Future Meeting dates:

- Thursday, 15 October 2020
- Thursday, 19 November 2020
- Thursday, 17 December 2020
- Thursday, 21 January 2021
- Thursday, 18 February 2021
- Thursday, 18 March 2021

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.