

ROUDHAM & LARLING PARISH COUNCIL

7 July 2021

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 15 July 2021 at 7.30 p.m. for the purpose of transacting the following business.

Please note this meeting is being held under Covid-19 restrictions, and so space for the Public is strictly limited. If Members of the Public wish to attend they must advise the Clerk at least 24 hours in advance on 01953 499980 or at clerk.roudhamandlarlingpc@gmail.com to "book" a seat. If more people turn up than the safety of Councillors, staff, and members of the public will allow, they will unfortunately have to be turned away.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make any decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** the minutes of the Meeting held on Tuesday, 4 May 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [7.1] **Litter Pick.** The Litter Pick took place on 25 June, but unfortunately turn-out was very poor.
 - 6.2. {10.1} **Town and Country Planning Act 1990 - East View, Roudham/Larling, NR16 2RN - Breach of Condition.** A Breckland Planning Enforcement Officer has reviewed the Planning Permission against site photos, and concluded that, "On my site visit I could see much of the original building has been incorporated into the new building. Therefore, I see no breach of planning control, which could be enforced against and or easily rebutted at any future appeal." Therefore, the Enforcement case has been closed.

7. **To receive** Correspondence.
 - 7.1. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 April 2021.
 - 7.2. Barclays Bank Plc: *Your Community Account* - 1-30 April 2021.
 - 7.3. Barclays Bank Plc: *Your Active Saver Account* - 1-30 April 2021.
 - 7.4. Information Commissioner's Office: *ICO Registration Certificate* - End date 22 May 2022.
 - 7.5. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 28 May 2021.
 - 7.6. Barclays Bank Plc: *Your Community Account* - 1-28 May 2021.
 - 7.7. Barclays Bank Plc: *Your Active Saver Account* - 1-28 May 2021.
 - 7.8. PKF Littlejohn LLP (External Auditor): *Receipt of documents - notification of exempt status, 2021*.
 - 7.9. Barclays Bank Plc: *Changes to our terms and conditions for business accounts*.
 - 7.10. Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils* - (Parish Partnership scheme).
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 8.1. **3PL/2021/0541/HOU: Woodlands, Watton Road, Larling.** Two Storey Side Extension. **To receive** Planning Permission dated 21 May 2021.
 - 8.2. **3PL/2021/0857/F: The Old School, Watton Road, Larling.** Proposed change of use and conversion of building from class e use to a single dwelling and the erection of 2 Two bed semi-detached cottages with associated parking and turning space.
 - 8.3. **3PL/2020/0043/F: Anvil Park Stud, Overa House Farm, Sallow Lane, Quidenham.** Retrospective application to: 1. Extend commercial equestrian use to include shows/events/competitions; training/riding holidays; quiz nights and social events; 2. Ancillary use of PA system; 3. Change of use of part of indoor school to cafe and use of building as forge; 4. Hiring out of facilities; 5. Six stables; and 6. Increase level of 'old' outdoor arena; 7. Submit details of landscaping, removal of manure and lighting. **To consider** making a comment on the Applicant's response to NCC Ecological and Biodiversity Consultant comments.
 - 8.4. **3PL/2021/0307/F: Anvil Park Stud, Overa House Farm, Access Road to Overa House Farm, Quidenham.** Erection of 4 Cabins to be used as holiday accommodation. **Note:** Although the Council was not included in the formal consultation, the Clerk has obtained confirmation that any comments the Council submits by 19 July will be considered in the determination.
9. **To receive** an update on 40 mph extension between Harling Road and East Harling.
10. **To receive** any updates on the possible application for a pet crematorium.
11. **To receive** a report from Cllr. Gosling on the recent data recorded by the SAM2 device.
12. **To consider** the possibility of the Council purchasing and installing a Community Public Access Defibrillator.
13. **To receive** an email from the Pageant Master regarding events being planned to celebrate the Platinum Anniversary of the reign of Her Majesty The Queen, and **to consider** any actions the Council may think necessary.
14. **To receive** confirmation from the Chairman that she has carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and **to agree** her recommendation that, in accordance with his contract, he is awarded an additional Spinal Column Point to take him to SCP 15. This takes his salary up to £12.20/hour or £2,635.20 p.a. This is within the planned budget.
15. **To note** the following decisions taken by the Clerk using delegated powers:
 - 15.1. Payment to the Clerk and HM Revenue & Customs totalling £690.75 (salary for 1 April 2021 to 30 June 2021 £648.00; homeworking allowance £13.50; Mileage Allowance Payment for 12 February 2021 - 15 June 2021 £29.25).

15.2. Payment of £33.56 (Postage & Telephones £21.84; Other (SAM2 keys) £8.75; VAT £2.97) to the Clerk in reimbursement for items paid on behalf of the Council for 12 February 2021 to 15 June 2021.

16. **Finance.**

16.1. **To receive** the Monthly Financial Report.

17. **To decide** on any matters for consideration at next meeting.

18. **To confirm** the date of the next Meeting as **Thursday, 15 July 2021**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Future Meeting dates:

Thursday, 15 July 2021	Thursday, 21 October 2021	Thursday, 20 January 2022
Thursday, 19 August 2021	Thursday, 18 November 2021	Thursday, 17 February 2022
Thursday, 16 September 2021	Thursday, 16 December 2021	Thursday, 17 March 2022

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.