

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 15 July 2021 at 7.30 p.m., in Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present: Councillors: Sarah Gosling (Chairman), Brian Inglis, Brendan Larwood, Andrew Nelstrop.
Julian Gibson (Clerk).

Absent: Councillors: Simon Armes, Louise Martin, Dudley Stammers.

The planned Meeting of Councillors on 17 June 2021 did not take place.

1. **Apologies for absence.** It was **resolved** to accept the reason for absence offered by Cllr. Stammers. Apologies from Cllr. Armes and Cllr. Martin were **received**.
2. **Declarations of interest.** None.
3. **Dispensations.** None.
4. **Public participation session.**
 - 4.1. County Cllr. Steve Askew said (with regard to the Holbrook's application) that the applicants were considering what they want to do with the site, as they now believe that the hangar might not be in an adequate condition for what they had proposed. It was pointed out that the bridge on the B1111 north of Bridgham Road had been awaiting repair for many months, and Cllr Askew agreed to look into this.
 - 4.2. A member of the public spoke against the application at agenda item 8.2. As well as objecting to the design of the proposed new houses, she claimed to have a right of access over the land which is recorded at the land registry, which the application seeks to move without her consent. She also claimed that the proposed red line annexed part of her land.
5. **Minutes.** The minutes of the meeting held on Tuesday, 4 May 2021, were **confirmed** and **signed** by the Chairman.
6. **Matters arising.**
 - 6.1. [7.1] **Litter Pick.** The Litter Pick took place on 25 June, but unfortunately turn-out was very poor.
 - 6.2. {10.1} **Town and Country Planning Act 1990 - East View, Roudham/Larling, NR16 2RN - Breach of Condition.** A Breckland Planning Enforcement Officer has reviewed the Planning Permission against site photos, and concluded that, "On my site visit I could see much of the original building has been incorporated into the new building. Therefore, I see no breach of planning control, which could be enforced against and or easily rebutted at any future appeal." Therefore, the Enforcement case has been closed.
7. **Correspondence.** The following correspondence was **received**:
 - 7.1. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 April 2021.
 - 7.2. Barclays Bank Plc: *Your Community Account* - 1-30 April 2021.
 - 7.3. Barclays Bank Plc: *Your Active Saver Account* - 1-30 April 2021.
 - 7.4. Information Commissioner's Office: *ICO Registration Certificate* - End date 22 May 2022.
 - 7.5. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 28 May 2021.
 - 7.6. Barclays Bank Plc: *Your Community Account* - 1-28 May 2021.
 - 7.7. Barclays Bank Plc: *Your Active Saver Account* - 1-28 May 2021.
 - 7.8. PKF Littlejohn LLP (External Auditor): *Receipt of documents - notification of exempt status, 2021.*
 - 7.9. Barclays Bank Plc: *Changes to our terms and conditions for business accounts.*
 - 7.10. Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils* - (Parish Partnership scheme).

- 7.11. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 June 2021.*
- 7.12. Barclays Bank Plc: *Your Community Account - 29 May-30 June 2021.*
- 7.13. Barclays Bank Plc: *Your Active Saver Account - 29 May-30 June 2021.*

8. Planning.

- 8.1. **3PL/2021/0541/HOU: Woodlands, Watton Road, Larling.** Two Storey Side Extension. Planning Permission dated 21 May 2021 was **received**.
- 8.2. **3PL/2021/0857/F: The Old School, Watton Road, Larling.** Proposed change of use and conversion of building from class E use to a single dwelling and the erection of 2 Two bed semi-detached cottages with associated parking and turning space. It was **resolved** that the Council objected, on the grounds that the application is contrary to policies HOU01 and COM01, and also issues regarding a red line boundary dispute and right of access for a neighbour, and visibility splay shortcomings.
- 8.3. **3PL/2020/0043/F: Anvil Park Stud, Overa House Farm, Sallow Lane, Quidenham.** Retrospective application to: 1. Extend commercial equestrian use to include shows/events/competitions; training/riding holidays; quiz nights and social events; 2. Ancillary use of PA system; 3. Change of use of part of indoor school to cafe and use of building as forge; 4. Hiring out of facilities; 5. Six stables; and 6. Increase level of 'old' outdoor arena; 7. Submit details of landscaping, removal of manure and lighting, AND
- 8.4. **3PL/2021/0307/F: Anvil Park Stud, Overa House Farm, Access Road to Overa House Farm, Quidenham.** Erection of 4 Cabins to be used as holiday accommodation. **Note:** Although the Council was not included in the formal consultation, the Clerk has obtained confirmation that any comments the Council submits by 19 July will be considered in the determination. It was **agreed**, that as these two applications related to the same site the Council would make one joint response covering both applications. It was **resolved** that the Council still objected to 3PL/2020/0043/F, pointing out several inaccuracies in the submitted, notably blaming the light pollution on now demolished lights for a now demolished poultry farm on the adjacent property. It also objected strongly to the cabin proposal on the grounds of proximity to the river, absence of any information regarding foul and grey water, and many other matters.
- 8.5. **3PL/2020/0780/F: Land at Chalk Lane, Snetterton.** The construction of an agricultural feed mill (Use Class B2) with ancillary offices and welfare facilities, creation of a new vehicular access and associated infrastructure including silos; engineering; landscaping; and ground works. Planning Permission dated 12 July 2021 was **received**.
- 9. **Extension of 40 mph speed limit.** Cllr. Askew said that this had been passed to contractors to deal with the installation of signs.
- 10. **Proposed Pet Crematorium.** The formal planning application has now been submitted to Norfolk County Council. It was **agreed** that the Council should use up to £500 of its Consultancy Reserve to employ Michael Haslam, Planning and Development Consultant, to carry out initial investigations and to prepare a response on behalf of the Council. Issues raised centered around the proximity of the residences, traffic movements, odour, hours of operation. It was noted that, when the applicant sent the Council initial documents in advance of the application mention was made of the wrong prevailing wind direction, which was pointed out. This section appears to have been omitted from the final application.
- 11. **SAM2.** The Chairman reported that it was clear that traffic was much heavier this year than last because of the lifting of lockdown, and the busiest hours were in the early morning, between 5 and 7 a.m. Some very high speeds have been recorded, but it must be remembered that this could be an emergency service vehicle. Cllr. Larwood confirmed that the device is effective as you do see vehicles slowing down when the sign illuminates.
- 12. **Community Public Access Defibrillator (cPAD).** The Chairman said she had been speaking to various people in of the industrial estate, and believed that, although some businesses had their own defibrillators, there really should be one which was publicly available. The Clerk was asked to see if it might be possible for a cPAD to be installed on the old station building so it

could be collected if required from the car park. If a suitable location can be found the Chairman was confident that a portion of the necessary funds could be raised from the various businesses on the estate.

13. **Platinum Anniversary of the Reign of HM The Queen.** An email from the Pageantmaster giving details of what is planned was **received**. The Council felt that it would be good if a street party (or a picnic) could be held to celebrate this remarkable event, and thought of several possible locations where this could be arranged. It was **agreed** that members would try to recruit residents to form a group to help with the organisation, and to discuss this further at the next meeting.
14. **Clerk's Annual Appraisal.** The Chairman reported that she had carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and the Council **agreed** to her recommendation that he is awarded an additional Spinal Column Point to take him to SCP 15. This takes his salary up to £12.20/hour or £2,635.20 p.a. This is within the planned budget.
15. **Decisions taken by the Clerk using delegated powers.** The following decisions taken after consultation with members were **noted**.
 - 15.1. Payment via cheques nos. 100467 and 100468 to the Clerk and HM Revenue & Customs totalling £690.75 (salary for 1 April 2021 to 30 June 2021 £648.00; homeworking allowance £13.50; Mileage Allowance Payment for 12 February 2021 - 15 June 2021 £29.25).
 - 15.2. Payment via cheque no. 100469 of £33.56 (Postage & Telephones £21.84; Other (SAM2 keys) £8.75; VAT £2.97) to the Clerk in reimbursement for items paid on behalf of the Council for 12 February 2021 to 15 June 2021.
16. **Finance.**
 - 16.1. **Monthly Financial Report.** The report for the month ending 30 June 2021 was **received**.
17. **Matters for consideration at next meeting.**
 - 17.1. Pet crematorium.
 - 17.2. Platinum Jubilee.
18. **Next meeting.** The next meeting will be on Thursday, 19 August 2020, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Sarah Gosling, Chairman

19 August 2021

Future Meeting dates:

Thursday, 19 August 2021	Thursday, 18 November 2021	Thursday, 17 February 2022
Thursday, 16 September 2021	Thursday, 16 December 2021	Thursday, 17 March 2022
Thursday, 21 October 2021	Thursday, 20 January 2022	

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.