

# ROUDHAM & LARLING PARISH COUNCIL

13 October 2021

**Members of the public are invited to attend** a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 21 October 2021 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make any decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** the minutes of the Meeting held on Tuesday, 19 August 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [4.1] **Parking on Roudham Road.** The Highway Engineer has said he would send his technician to have a "polite discussion" with R J Holbrook, and "explain the difficulties which are being caused" by the parking.
7. **To receive** the following correspondence available at the meeting, or \* distributed by email:
  - 7.1. *Clerks & Councils Direct* - September 2021.
  - 7.2. Royal British Legion Appeal Co-ordinator: *Poppy Appeal 2021.*
  - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 August 2021.
  - 7.4. Barclays Bank Plc: *Your Community Account* - 31 July - 31 August 2021.
  - 7.5. Barclays Bank Plc: *Your Active Saver Account* - 31 July - 31 August 2021.
  - 7.6. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 September 2021.
  - 7.7. Barclays Bank Plc: *Your Community Account* - 1-30 September 2021.
  - 7.8. Barclays Bank Plc: *Your Active Saver Account* - 1-30 September 2021.

8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
  - 8.1. **3PL/2021/1175/F: The Barn, Roudham Road, Roudham.** Erection of a log cabin holiday cottage with the associated access. **To note** that after consultation with members the Clerk had responded using delegated powers, saying that the Council had no objections, provided that the usual conditions preventing all year-round occupation were imposed.
  - 8.2. **3PL/2020/0043/F: Anvil Park Stud, Overa House Farm, Sallow Lane, Quidenham.** Retrospective application to: 1. Extend commercial equestrian use to include shows/events/competitions; training/riding holidays; quiz nights and social events; 2. Ancillary use of PA system; 3. Change of use of part of indoor school to cafe and use of building as forge; 4. Hiring out of facilities; 5. Six stables; and 6. Increase level of 'old' outdoor arena; 7. Submit details of landscaping, removal of manure and lighting. **To note** that, after consulting with members, the Clerk made further comments following the submission of a new Noise Impact Assessment, reiterating the Council's objections to the continued unauthorised development of the site.
  - 8.3. **3DM/2021/0002/DEM: Harling Road Railway Level Crossing, Harling Road.** Proposed demolition of Harling Signal Box. **To receive** notice that Prior Approval is not required. (Note: The box has now been demolished.)
  - 8.4. **3PL/2021/1297/HOU: Woodlands, Watton Road, Larling.** Two Storey End Extension. **To note** that, after consultation with Councillors, the Clerk has responded "No objections" using delegated powers.
  - 8.5. **3PL/2021/1112/F: Briar Lodge, Roudham Road, Harling Road.** Proposed Erection of Dayroom, Production of Hard Standing to Site an Additional Mobile & Replacement of Existing Mobile.
  - 8.6. **FUL2021/0025: Roudham Park Industrial Estate, Roudham.** New Pet and Equine Crematorium with associated Chapels of Rest and Waste Transfer Facility. Hard landscaping to provide service yard with staff car parking and visitor car parking; and soft landscaping design including a Memorial Garden.: CVS (UK) Ltd. **To note** that the Clerk has submitted comments, making clear that the Council objected in the strongest possible terms on various issues, and **to consider** any further response.
9. **To receive** an update from the Chairman regarding the possibility of holding a street party (or equivalent) as part of the celebrations for the forthcoming Platinum Jubilee.
10. **To consider** arranging for the three Notice boards to be refurbished.
11. **Finance.**
  - 11.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £796.85 (Back pay from incremental pay rise 1 April 2021 to 31 June 2021 £10.80; Salary for 1 July 2021 to 30 September 2021 £658.80; homeworking allowance £13.50; Mileage Allowance Payment for 16 June 2021 - 5 October 2021 £113.75).
  - 11.2. **To approve** payment of £14.57 (Postage & Telephones £5.57; Other (Land Registry searches) £9.00) to the Clerk in reimbursement for items paid on behalf of the Council for 16 June 2021 to 5 October 2021.
  - 11.3. **To approve** payment of £13.78 (£13.15 + £0.63 VAT) to Cllr. Gosling, in reimbursement for her having paid the invoice from Red Orange Village Store for letters to residents.
  - 11.4. **To approve** a donation of £50.00 to the Royal British Legion (under the Local Government Act, 1972, s. 137) in relation to the provision of the wreath for the Remembrance Day services.
  - 11.5. **To note** receipt of the following credit: Breckland Council - Precept - £2,500 - 28 September 2021
  - 11.6. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.

13. **To confirm** the date of the next Meeting as **Thursday, 16 November 2021**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

**Future Meeting dates:**

Thursday, 18 November 2021      Thursday, 17 February 2022  
Thursday, 16 December 2021      Thursday, 17 March 2022  
Thursday, 20 January 2022

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.