

# ROUDHAM & LARLING PARISH COUNCIL

6 June 2022

**Members of the Public are invited** to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 16 June 2022 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson  
Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make any decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** the minutes of the Meeting held on Tuesday, 19 May 2022.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [4] **Casual Vacancy.** Breckland Council has advised that the period during which electors might request an election to fill the casual vacancy caused by the resignation of Cllr Armes has now elapsed, and no requests were received. The Council may now proceed to fill the vacancy by co-option to take place as soon as practicable. The qualifications and disqualifications for holding office as a member of a Parish Council are set out in the *Local Government Act 1972, s. 79(1) & (2), 80 & 81.*
7. **To receive** the following correspondence available at the meeting, or \* distributed by email:
  - 7.1. Information Commissioner's Office: *ICO Registration Certificate* - End date 22 May 2023.
  - 7.2. Gallagher Insurance Brokers Limited: *Confirmation of Renewal.*
  - 7.3. Hiscox: *Certificate of Employers Liability Insurance.*
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
  - 8.1. **3PL/2022/0568/F: Grange Farm Bungalow, Roudham Road.** Construction of a two-storey side extension with associated alterations to the existing roof including a front and rear styled dormer. Installation of 5No. arena equestrian mirrors and 8No. low level external lighting fittings.

8.2. **To receive** an update on the situation with the Pet Crematorium application.

9. **Finance.**

9.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £874.30 (Salary for 1 April 2022 to 30 June 2022 £685.80; Homeworking Allowance £19.50; Mileage Allowance for 9 February 2022 - 5 June 2022 £169.00).

9.2. **To approve** payment of £20.18 (Postage £18.86, VAT £1.32) to the Clerk in reimbursement for items paid on behalf of the Council for 10 February 2022 to 5 June 2022.

9.3. **To receive** the following credit: HM Revenue & Customs - VAT reclaimed - £0.99 - 31 December 2021.

9.4. **To receive** the Monthly Financial Report.

10. **To decide** on any matters for consideration at next meeting.

11. **To confirm** the date of the next Meeting as **Thursday, 21 July 2022**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

**Future Meeting dates:**

Thursday, 16 June 2022	Thursday, 20 October 2022	Thursday, 19 January 2023
Thursday, 21 July 2022	Thursday, 17 November 2022	Thursday, 16 February 2023
Thursday, 18 August 2022	Thursday, 15 December 2022	Thursday, 16 March 2023
Thursday, 15 September 2022		

**Note:** Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.