

ROUDHAM & LARLING PARISH COUNCIL

13 October 2022

Members of the public are invited to attend a Meeting of Roudham & Larling Parish Council to be held in the Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham, on Thursday, 20 October 2022 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To note** with regret the passing of Cllr. Brian Ingles.
2. **To consider accepting** the reasons for any apologies for absence.
3. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
4. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
5. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make any decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
6. **To confirm** the minutes of the Meeting held on Tuesday, 21 July 2022.
7. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 7.1. [6.2] **Renovation of notice boards.** This work has now been completed and the boards are all back in position.
8. **To receive** the following correspondence available at the meeting, or * distributed by email:
 - 8.1. *Breckland Council: *Local Plan (Partial Review) Regulation 19 Consultation.*
 - 8.2. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 29 July 2022.*
 - 8.3. Barclays Bank Plc: *Your Community Account - 1-29 July 2022.*
 - 8.4. Barclays Bank Plc: *Your Active Saver Account - 1-29 July 2022.*
 - 8.5. *Clerks & Councils Direct - September 2022.*
 - 8.6. Barclays Bank Plc: *We're changing our business savings accounts.*
 - 8.7. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 August 2022.*
 - 8.8. Barclays Bank Plc: *Your Community Account - 30 July - 31 August 2022.*
 - 8.9. Barclays Bank Plc: *Your Active Saver Account - 30 July - 31 August 2022.*
 - 8.10. *Breckland Council: *Breckland Council: Local Plan Partial Update (Regulation 19 Consultation).*

- 8.11. *Norfolk County Council: *Norfolk Minerals and Waste Local Plan: Pre-Submission. Invitation to make representations.*
 - 8.12. *Breckland Council: *Breckland Local Plan Update.*
 - 8.13. *Norfolk Association of Local Councils: *Norfolk ALC Share Certificate.*
 - 8.14. The Pensions Regulator: *Re-enrolment and re-declaration: your legal duties as an employer.*
 - 8.15. The Pensions Regulator: *Acknowledgement of re-declaration of compliance.*
 - 8.16. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 September 2022.*
 - 8.17. Barclays Bank Plc: *Your Community Account - 1-30 September 2022.*
 - 8.18. Barclays Bank Plc: *Your Active Saver Account - 1-30 September 2022.*
 - 8.19. Royal British Legion: *Poppy Appeal 2022.*
9. **To note** that the Clerk has advised Breckland Council of the Casual Vacancy caused by the death of Cllr. Ingles, and posted the requisite public notice. Breckland has advised that the period during which electors might request an election has now elapsed, and no requests were received. Accordingly, the Council may now proceed to fill this vacancy by co-option, to take place as soon as practicable.
10. **To consider** a proposal by Cllr. Martin, seconded by Cllr. Larwood, that Ms. Shona Fairchild be co-opted to fill the Casual Vacancy created by the resignation of Cllr. Armes in May 2022.
11. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
- 11.1. **3PL/2022/0489/F: MG Mecca on Roudham Road Industrial Estate.** Continued use of the site for the purpose of hot and cold food takeaways sales. **To note** receipt of Planning Permission dated 22 July 2022, which will expire on 31 July 2025. The Officer's report states, "... as the cabin has been there for several years and it is an improvement to the area as well as the economy to have it open, and that Highways raises no objections to the continued siting of the premises ... the application is considered acceptable. However, given the concerns of the Parish Council, and the issues raised regarding traffic movements, this application will be granted as a temporary three-year permission, to allow for any highway safety concerns to be raised with Highways during this period should the need arise."
 - 11.2. **3PL/2022/0875/F: The Old Mill, Road from Larling to Bridgham, Harling Road.** Install timber 3 storage racks (Retrospective). **To note** that, after consultation with members, the Clerk has responded using delegated powers objecting on the grounds of an unacceptable impact on the amenity of the adjacent residences, as the proposed racking, even empty, completely dominates their back gardens and is clearly visible from the B1111, and **to receive** notice dated 12 September advising that permission has been refused. The Clerk has made enquiries regarding the future of the existing racking, and whether enforcement action can be contemplated before the six-month deadline for the application to appeal elapses, and been told that Breckland is in discussion with the Agent about what happens next.
 - 11.3. **3PL/2022/0865/F: Cherry Trees, Watton Road, Larling.** Change of use of land to garden and erection of double garage to house two vintage cars. **To note** receipt of the application advice, and **to receive** planning permission dated 26 September 2022.
 - 11.4. **3PL/2022/0189/F: Fen Lane Farm, Watton Road, Larling.** Change of Use of existing annex to provide holiday accommodation, including alterations to existing fenestration, new roof windows and a raised terrace area. **To receive** notice that the application has been approved, dated 18 August 2022.
 - 11.5. **3PL/2020/0043/F: Anvil Park Stud, Overa House Farm, Sallow Lane, Quidenham.** Retrospective application to: 1. Extend commercial equestrian use to include shows/events/competitions; training/riding holidays; quiz nights and social events; 2. Ancillary use of PA system; 3. Change of use of part of indoor school to cafe and kitchen/office; 4. Hiring out of facilities; 5. Erection of stables; 6. Increase level of 'old' outdoor arena and use as car park; 7. Submit details of landscaping, removal of manure and lighting; 8. Use of building as forge; 9. Construction of new arena; 10. Construction

of outside exercise area/menage; 11. Eight Kennels. **To note** that after consulting with members the Clerk responded using delegated powers, reiterating the Council's objections to this unauthorised development, and saying that Breckland should cease setting the applicant up to fail by relying on planning conditions which will not be observed.

- 11.6. **3PL/2021/0307/F: Anvil Park Stud, Overa House Farm, Access Road to Overa House Farm, Quidenham.** Erection of 4 Cabins to be used as holiday accommodation. **To note** that, although this Council was not advised of the decision notice, the Breckland website shows that the application was refused on 10 June 2022, largely on the basis of insufficient information being provided with regard to biodiversity, habitat sites and flooding.
- 11.7. **3PL/2022/0988/F: Land at Watton Road, Larling.** Residential development of 3 dwelling houses. **To note** that, after consulting with members the Clerk has responded using delegated powers, saying that the Council has concerns the volume of development which is being given permission on the east side of the B1111 at this point. Had all this development been presented in one single application it seems highly unlikely that permission would have been granted, and small piecemeal development avoids the imposition of any planning obligations. There is surprise that Highways has no concerns about the volume of traffic which would now be permitted to use what was originally only a gate to a small orchard.
- 11.8. **3PL/2022/0959/F: St Georges Distillery, Road from Larling to Bridgham, Harling Road.** Erection of a new Cask Maturation Building to match existing buildings. **To note** that having consulted with members the Clerk has responded, "No objections," using delegated powers.
- 11.9. **3PL/2022/0640/F: Swallow Aquatics. "Road From Larling To Bridgham"**. Erection of one additional Greenhouse for retail use and the erection of attached new barn for storage of animal feed and machinery. **Re-consultation:** Amended Plans - Plans received with measurements annotated.
- 11.10. **3PL/2022/0414/F: Rory J Holbrook Ltd, Roudham Road.** Retrospective planning application for a change of use from agricultural land to open storage of aggregates, plant equipment, HGVS and the erection of noise bund. **To receive** Planning Permission dated 14 October 2022.
12. **To note** that, at the request of several Councillors, the Clerk reported the numerous advertising signs at the B1111 end of Roudham Road to Breckland Council Planning Enforcement asking whether they should be subject to planning applications. They in turn decided, as they were on Highways land, to report them to Norfolk County Council, which has now responded saying they will arrange to have them removed.
13. **To note** that the Clerk has reported the presence of the Amazon *Click and Collect* lockers in the Station car park, and asked whether these required Planning Permission, as had been decided by Planning Authorities elsewhere. A decision from Breckland Planning Enforcement is awaited.
14. **To consider** purchase tree guards for the two trees to be planted originally to celebrate the Platinum Jubilee.
15. **To receive** information from Cllr. Gosling relating to development of an anaerobic digester at Deal Farm, Bressingham, and **to consider** any impact it may have on this parish.
16. **To agree** a response to the NCC consultation regarding the B1111 Garboldisham & Roudham 18T weight limit review.
17. **To confirm** that the Council wishes to continue to "opt in" to the external auditor central procurement regime managed by Smaller Authorities' Audit Appointments for the 5-year appointing period running from 2022-23 until 2026-27.

18. **To note** the following decisions taken by the Clerk using delegated powers (both payments previously agreed by the Council):
- 18.1. Payment via cheque no. 100496 of £661.90 to Michael Haslam, in settlement of invoice dated 29 July, for planning advice received. (*Local Government Act 1972, s. 111*)
 - 18.2. Payment via cheque no. 100497 of £650.00 to R V Hines, in settlement of invoice no. 185, for refurbishment of the parish notice boards. (*Local Government Act 1972, s. 111*)
 - 18.3. Payment via cheques nos. 100498 & 100499 to the Clerk and HM Revenue & Customs totalling £705.30 (Salary for 1 July 2022 to 30 September 2022 £685.80; Homeworking Allowance £19.50; Mileage Allowance for 6 June 2022 - 28 September 2022 £118.95). (*Local Government Act 1972 s 112(2)*)
 - 18.4. Payment via cheque no. 100500 of a donation of £50.00 to the Royal British Legion Poppy Appeal (under the Local Government Act, 1972, s. 137) in relation to the provision of the wreath for the Remembrance Day services. (*Local Government Act 1972, s. 111*)
 - 18.5. Payment via cheque no. 100501 of £121.20 (£101.00 + £20.20 VAT) to the Clerk in reimbursement for his having paid invoice no. 1498 from The Workshop Aberfeldy for Green Canopy Plaques for the Jubilee Trees. (*Public Health Act 1875 s. 164 & Local Government Act 1972, Sch. 14 para. 27*)
19. **Finance.**
- 19.1. **To approve** payment of £30.00 to the Clerk in reimbursement for his having paid invoice no. 29 from Jack Goldsmith, for welding safety bars onto the Queen's Green Canopy plaques.
 - 19.2. **To note** receipt of the following credit: Breckland Council - Precept - £2,625.00 - 27 September 2022
 - 19.3. **To receive** the Monthly Financial Report.
20. **To decide** on any matters for consideration at next meeting.
21. **To confirm** the date of the next Meeting as **Thursday, 17 November 2022**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Future Meeting dates:

Thursday, 17 November 2022 Thursday, 16 February 2023
Thursday, 15 December 2022 Thursday, 16 March 2023
Thursday, 19 January 2023

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.