

ROUDHAM & LARLING PARISH COUNCIL

Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 19 January 2023 at 7.30 p.m., in Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present: Councillors: Sarah Gosling (Chairman), Louise Martin, Dudley Stammers, Shona Fairchild, Brendan Larwood, Andrew Nelstrop, Clare Lamberti, William Nunn (District Councillor), Alison Pena (Locum Clerk).
3 Members of the Public (MoPs).

1. **Apologies for absence:** Steven Askew, County Councillor.
2. **Declarations of interest.** None.
3. **Dispensations.** None.
4. **Public participation session.**

4.1 **The Old Mill, Harling Road.** It was noted that the racking which was part of the refused application no. 3PL/2022/0875/F was still being used up to a height of 5.2m and the flood lighting in the yard was being used out of hours which was causing distress to neighbouring properties. It was reported that additional racking had been installed to the same height. There had been no contact and the company seemed unwilling to engage with residents to discuss their complaints. The MoPs asked for the PC support to encourage the company to reduce the height of the racking to an acceptable level and raise objections to new application no. **3PL/2022/1406/F**. This was agreed, see 8.3 below.

4.2 **District Councillor Report** - William Nunn reported that the proposed independent elected mayoral leader for Norfolk was causing issues between district and county councils. Voter ID was being introduced at the local elections in May 2023 which may cause MoPs problems/queries but some exemptions are available for those without any photo ID.

4.3 **County Councillor Report** - Steven Askew sent a written report; see 6.1. Any potholes should be raised with him or via the NCC website. The Chairman noted she had reported the drain and pothole outside Mendip and on the road outside of Roudham Industrial Estate.

5. **Minutes.** The minutes of the meetings held on Thursday, 17 November 2022 and Thursday, 15 December 2022 were confirmed and signed by the Chairman.

6. **Matters arising.**

6.1 **40 mph speed limit between Haring Road and East Harling** - Steve Askew, CC reported that the 40mph zones should be installed by the end of March 2023; he will chase the NCCH Engineer at the end of the month.

ACTION: Steve Askew to update at February meeting.

6.2 It was noted that Clare Lamberti had agreed to join the Parish Council and had been co-opted.

ACTION: Locum Clerk to action with BDC.

7. **Correspondence.** The following correspondence was **received**:

- 7.1 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30.11.22
- 7.2 Breckland Council: Request for Register of Electors.
- 7.3 NALC: Norfolk Parishes Website update
- 7.4 Barclays: Letter requesting updated information

7.5 Breckland Council: Breckland Design Guide

7.6 May Local Elections update and timelines

8. Planning.

8.1 3PL/2022/1286/VAR: Barkers Farm, Watton Road, Larling- variation of Condition 4 on 3PL/2019/1127/F; to omit the words 'No development shall take place' from the wording of the condition as development has already commenced.

It was noted that, after consultation with councillors, the Clerk has responded "No objections".

8.2 3PL/2022/1389/F: Land at Watton Road, NR16 2RA - residential development of 2 dwellinghouses. Application received 8 December 2022. (Extension to 26 January for response to be submitted)

It was agreed there was no objection but to be noted that the PC were concerned about the cumulative effect of small scale development over the past 4 years on Larling given the size of the parish, % increase of housing and lack of any infrastructure improvements.

8.3 3PL/2022/1406/F: The Old Mill, Road from Larling to Bridgham, Harling Road NR16 2QW- Retention of three 5.2m galvanised steel storage racks to be partially clad in cedar cladding and the installation of two 5.2m high double sided steel storage racks (Part Retrospective) Application received 13 December 2022

It was agreed to object to this application - nothing had changed since the last application had been refused and it was disappointing that more racking had been installed since the previous application had been refused.

8.4 3PL/2022/0052/UC: Old School House, Watton Road, NR16 2AJ - prior approval for a proposed: Change of use from Commercial, Business and Service (Use Class E) to a Dwellinghouse (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA Application received 23 December 2022. Application received 23 December 2022

No objections were raised.

ACTION: Locum Clerk to respond on Planning Portal.

- 9. Liz Truss Visit** - it was noted that the Rt. Hon. Elizabeth Truss, MP, had offered to come and meet the Council to discuss local issues. It was agreed to invite Liz Truss to the May AGM on Thursday 18 May 2023.

ACTION: Locum Clerk to action.

- 10. Norfolk ALC ".gov.uk Email" Pilot Scheme** - agreed to sign up..

ACTION: Locum Clerk to action.

- 11. Clerk role** - noted that Alison Pena would act as Locum Clerk for a period of 3 months initially. She and the Chairman had access to electronic files and the parish email account.

- 12. Meeting with Rory Holbrook** - Cllr Gosling and Cllr Martin reported on their meeting with Rory Holbrook regarding the two recent deferred planning applications. The Chairman reported that they had a very open and informative meeting; it was proposed to locate the HGV MOT centre at the back of the site to ensure impact on the road and the changes being made to the planning application should ease the PCs' concerns. It was noted that this was a transfer site and recycling was undertaken at Mildenhall. Retention of staff was an issue and a potential night shift being considered.

- 13. Clerk Pay** - It was noted that the National Association of Local Councils (NALC) had confirmed that the 2022-23 National Salary Award has been agreed at a flat rate of an additional £1.00/hour across all grades backdated to 1 April 2022.

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

- 14. Payments** - It was noted that the Clerk had used his delegated powers regarding the payment previously agreed by the Council:

14.1 Payment via cheque no. 100504 of £353.60 (£294.66 + £58.94 VAT) to Cllr. Martin, in reimbursement for her having paid Black Country Metal Works Limited for two tree guards to protect the Platinum Jubilee trees. (*Local Government Act 1972, s. 111*) - paid.

- 15. Finance.**

15.1 To approve payment of £190.00 to Cllr. Stammers, in reimbursement for his having paid Walnut Tree Garden Nursery for two trees to form part of the Queen's Green Canopy - it was noted that this had been paid.

15.2 Monthly Financial Report - due to Clerk's illness this had not been completed.

15.3 2023-24 Budget - the budget as prepared by the Chairman was agreed.

15.4 2023-24 Precept - it was agreed to increase the 2023-24 Precept to £5250.

ACTION: Locum Clerk to action.

- 16. Matters for consideration at the next meeting**

16.1 **Barradale Farm, Larling removal of asbestos** - letter to be sent to the Environment Agency and Environmental Health to ensure removal in line with H&S guidelines.

ACTION: Locum Clerk to action.

16.2 East Harling Drainage Board meeting - feedback from Cllr Stammers

16.3 Litter Pick - agree date in April 2023

16.4 Light Pollution - Cllr Fairchild to report

- 17.** The date the next Meeting of the Parish Council was confirmed as **Thursday, 16 February 2023**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

- 18.** It was agreed that the date for the Annual Meeting would be **Thursday 18 May 2023**.

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Sarah Gosling, Chairman

19 January 2023

Future Meeting dates:

Thursday, 16 February 2023

Thursday, 16 March 2023

Thursday, 20 April 2023

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.