ROUDHAM & LARLING PARISH COUNCIL

**Minutes of a Meeting of Roudham & Larling Parish Council held on Thursday, 20 April 2023 at 7.30 p.m., in Bridgham and Roudham David O’Neale Memorial Village Hall, Chapel Lane, Bridgham.**

**Present**: Councillors: Sarah Gosling (Chair), Brendan Larwood (Vice Chair), Shona Fairchild, Clare Lamberti, Louise Martin, Dudley Stammers.

Alison Pena (Locum Clerk).

No Members of the Public (MoPs).

**1. Apologies for absence:** Cllr Andrew Nelstrop and William Nunn,District Councillor.

**2. Declarations of interest:** Cllr Larwood declared an interest in item 8.3 Planning Matters.

**3. Dispensations:** None.

**4. Public participation session:** None

**5. Minutes:** The minutes of the meetings held on Thursday, 16 March 2023 were confirmed and signed by the Vice Chair.

**6. Matters arising**:

**6.1** **Barradale Farm, Larling removal of asbestos** - it was noted that a councillor had personally written to Liz Truss, MP about the site who had subsequently contacted the HSE who expressed no concerns although they had removed the licence to manage and remove asbestos from the contractors. It was agreed to encourage Breckland Planning and Environment Agency to visit the site as loose asbestos was affecting neighbouring properties and wildlife areas.

**ACTION: Clerk to action**

 **6.2 April Litter Pick: 2 April 2023** - this was highly successful and was assisted by volunteers from Bloomers in Attleborough; thirty bags of rubbish collected. It was agreed to organise again for late March/April 2024 but to set a date early in 2024 toensure publicity in Contact magazine.

**ACTION: Clerk to action - January 2024.**

**6.3 Acorn Bioenergy Presentation April 2023** - It was noted that a BDC was awaiting more information from the agents; it was agreed to wait to hold a public meeting until a new or revised planning application had been submitted.

**ACTION: Clerk to advise agent**

**6.4 Parish Clerk role** - Cllr Gosling reported on her visit to Julian Gibson and noted his resignation with effect from 31 March 2023. The PC thanked him for all his hard work and wished him well for the future. Information had been sent to the insurers to process the claim for sickness cover.

It was agreed to draw up an advert for the Clerk’s role for notice board and NALC; the Locum Clerk was happy to take on the role permanently if no one else came forward.

**ACTION: Clerk to action**

**6.5 Crendon Site** - the application went to the Planning Committee who unanimously refused the application. The Clerk noted that the decision notice should be published shortly; however, there is normally a period of 6 months allowed for appeal. It was agreed that the Clerk contact Planning to determine how enforcement of conditions and removal of racking to a reasonable height is managed.

**ACTION: Clerk to action**

**6.6 Highways Matters: Roudham Road potholes** - more potholes had appeared on Roudham Road. The Clerk will advise Highways accordingly.

**ACTION: Clerk to contact Steve Askew and NCC Highways.**

**6.7 Highways Matters: Roudham Road speed limit** - Now that Harling Road had a 40mph speed limit, it was agreed that Highways should be asked to consider a reduction of the speed limit on Roudham Road from 40mph to 30mph.

**ACTION: Clerk to contact Steve Askew and NCC Highways.**

**7. Correspondence:** The following correspondence was **received**:

**7.1 May Local Elections update** -the Clerk advised that the result of the nominations was an uncontested election. It was noted that Cllr Gosling was standing down for personal reasons; Cllr Nelstrop had missed the deadline but was happy to be co-opted if needed. The new council from the May Annual Meeting would be formed of five councillors with two vacancies.

**8. Planning**:

 Cllr Larwood left the meeting for discussion of 8.3 due to a personal interest:

**8.1** **3PL/2023/0337/EU** - Lawful development certificate for continued use of “wash” on site - **First Property Ltd, Roudham Industrial Estate, Roudham** - no objection**.**

**8.2 3PL/2023/0325/HOU** - Demolition of existing section of dwelling and proposed new 1.5m side storey extension and wood burner flue **- Timeless Living Ltd, Station Road, Larling - t**his application had now been withdrawn.

**8.3 3PL/2023/0237/F** - extension to existing slurry lagoon with fencing and extension of existing access ramp for increased cattle movements - **Oakhouse Farm, Watton Road** - no objection.

**8.4 3PL/2023/0312/F** -Change of use of forestry commission land for paintball games and associated outdoor activities, including various temporary buildings within a compound area and a toilet block (retrospective) - **Combat Paintball Ltd,** **A11 Northbound From Bridgham Parish Boundary To Larling** - no objection.

**ACTION: Clerk to respond on Planning Portal.**

**9. Finance:**

**9.1 To receive** the monthly Financial Report - noted as at 28.2.23.

**9.2 To receive an update** on move to online banking via Lloyds Bank - the Clerk had completed the first stage of the application and Lloyds would be contacting the signatories in due course to complete necessary mandate forms. The account will take about 6 weeks to set up and then funds can be transferred from Barclays and then closed.

**9.3** To **approve** payment - NALC Annual Subscription - £130.67 - approved for payment.

**9.4** To **approve** payment - NALC Website Subscription - £70 - approved for payment.

**9.5** To **approve** final salary payment for Clerk - £592 - approved for payment.

**9.6** To **approve** quarterlypayment for Locum Clerk - £789.20 based on 24 hours per month due to additional work required as no handover - approved for payment.

**9.7** to **approve** quarterly payment to HMRC for both Clerks - £344.20 - approved for payment.

**ACTION: Clerk to action.**

**10. Matters for consideration at the next meeting:**

Crendon Engineering site

Barradale Farm

Acorn Bioenergy AD Presentation

**11.** The date of the next Meeting of the Parish Council was confirmed as **Thursday, 18 May 2023**, **at 7.30 p.m. at the English Whisky Company.**

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**Sarah Gosling, Chairman**

20 April 2023

**Future Meeting dates:**

Thursday 18 May 2023 - newly elected Parish Council and Annual Meeting

Thursday 15 June 2023

Thursday 20 July 2023

Thursday 21 September 2023

Thursday 19 October 2023

Thursday 16 November 2023

Thursday 21 December 2023

**Note**: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.