

ROUDHAM & LARLING PARISH COUNCIL

Minutes of the Annual Parish Meeting of Roudham & Larling Parish Council held on Thursday, 20 July 2023 in Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present: Councillors: Brendan Larwood (Chair), Clare Lamberti, Louise Martin, Andrew Nelstrop.
District Councillor, William Nunn.

Alison Pena (Clerk).

1 Member of the Public (MoP).

1. **Apologies for absence:** Cllr Shona Fairchild, Cllr Dudley Stammers
2. **Declarations of Interest:** none.
3. **Dispensations:** none.
4. **Reports from the District and County Councillors:** nothing to report.
5. **Public participation session:** Ainsley Neilly attended the meeting and expressed an interest in being co-opted onto the parish council.

ACTION: Clerk to follow up after the meeting.

6. **Minutes of the Meeting held on Thursday, 15 June 2023** - were duly agreed and signed by the Chair.
7. **Matters arising:**
 - 7.1. **Acorn Bioenergy AD Plant application future steps** – Cllr Nelstrop had contacted Michael Haslam to prepare a formal response based on planning law and this would be updated once more information was provided to BDC by the developer. agreed to contact said expert. DCllr Nunn noted that BDC were still waiting for additional information, but NCCH were opposed to the application. Cllr Lamberti advised that a Facebook group had been set up and a MoP was canvassing those households without internet to object. It was noted that Bridgham PC had not yet submitted a response.
 - 7.2. **Highways update** – no update this month.
 - 7.3. **Online banking** – no update.
 - 7.4. **Mobile Deployable Surveillance Cameras** – noted, no action required.

- 7.5 **SAM2** – Cllr Nelstrop reported that the battery needed replacing and Westcotec had advised the cost would be £85. However, Westcotec had advised that there were problems that would cost approximately £800. He would follow up with the supplier as the unit was not damaged when delivered to them.

ACTION: Cllr Nelstrop to action.

8. Correspondence:

- 8.1. **New Key Person insurance claim update** – no update.

9. Planning:

- 9.1 **3PL/2022/0013/F - Amended plans** - new office building, relocation of informal vehicle parking and removal of existing portacabin office building - **Rory Holbrook, Roudham Road** – to review and email Clerk comments.
- 9.2 **3PL/2023/0261/F - Amended plans** - retrospective permission for installation of 408 ground mounted solar panels (approx. 185kW) - **The Furniture Station Watton Road** – no objections.
- 9.3 **3PL/2023/0172/F** - retrospective planning permission for two holiday cabins – **Overa House Farm** – concerns were raised about proximity to river and potential flooding (flood in 2020 noted) and odour from poultry units nearby. No change from previous comments as last application.
- 9.4 **3PL/2023/0714/HOU** - Front Single Storey Infill Extension - **Maybank Harling Road** – no objections.

ACTION: Clerk to action on Planning Portal.

10. Finance:

- 10.1 **Monthly Financial Report** – noted.
- 10.2 **Quarterly salary payment for Clerk** - £887.45 – all in agreement.
- 10.3 **Quarterly payment to HMRC** - £221.80 – all in agreement.
- 10.4 **Repairs to SAM2** and payment to Westcotec Ltd of approx. £1045.20 - noted and as discussed at 7.5 above.
- 10.5 **Bank signatories** – Cllr Nelstrop to be set up as bank signatory once Lloyd's account established.

ACTION: Clerk to action payments.

11. **Matters for consideration at the next meeting:** Time of future meetings.

12. **Date of the next Meeting: Thursday, 21 September 2023**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.



Brendan Larwood, Chair

20 July 2023

Future Meeting dates:

Thursday 21 September 2023

Thursday 19 October 2023

Thursday 16 November 2023

Thursday 21 December 2023

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.