

ROUDHAM & LARLING PARISH COUNCIL

October 2023

To all members of the Council

You are hereby summoned to attend a Meeting of Roudham & Larling Parish Council to be held in David O Neale Memorial Hall, The Street, Bridgham on Thursday, 19 October 2023 at 7.30 p.m. for the purpose of transacting the following business.

Alison Pena

Clerk to the Parish Council

Agenda

1. **Apologies for absence: to consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **To receive** reports from the District and County Councillors.
5. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make any binding decision in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
6. **To agree and confirm** the minutes of the Meeting held on Thursday, 21 September 2023.
7. **To report and discuss** matters arising from the minutes not on the agenda or other matters raised by councillors.
 - 7.1. Highways update
 - 7.2. Online banking update
 - 7.3. Parish Partnership Scheme
 - 7.4. New Key Person insurance claim update
8. **To receive** the following correspondence available at the meeting, or distributed by email:
9. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary: None.

10. Finance

- 10.1. **To receive** the Monthly Financial Report.
- 10.2. **To consider** setting up a Business Savings Account
- 10.3. **To approve** monthly net salary payment for Clerk - £358.05
- 10.4. **To approve** payment to Westcotec Limited for Servicing SAM2 - £102
- 10.5. **To approve** payment to RBL for Wreath - £50
- 10.6. **To approve** payment to Bridgham Village Hall Committee for hire of hall – January to July 2023 = £140

11. **Matters for Consideration: to decide** on any matters for consideration at the next meeting.

12. **Date of Next Meeting: to confirm** the date the next Meeting of the Parish Council as **Thursday, 16 November 2023**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.

Future Meeting dates:

Thursday 16 November 2023
Thursday 21 December 2023
Thursday 18 January 2024

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.