

ROUDHAM & LARLING PARISH COUNCIL

Minutes of the Annual Parish Meeting of Roudham & Larling Parish Council held on Thursday, 18 January 2024 in Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present: Councillors: Brendan Larwood (Chair), Shona Fairchild, Clare Lamberti, Louise Martin, Ainsley Neilly, Andrew Nelstrop, Dudley Stammers.

Alison Pena (Clerk).

No Members of the Public (MoP).

1. **Apologies for absence:** County Councillor Steve Askew and District Councillor William Nunn.
2. **Declarations of Interest:** none.
3. **Dispensations:** none.
4. **Reports from the District and County Councillors:** the Clerk had circulated a report from County Councillor Steve Askew ahead of the meeting.
5. **Public participation session:** n/a
6. **Minutes of the Meeting held on Thursday, 23 November 2023** - were duly agreed and signed by the Chair together with the minutes from the October meeting.
7. **Matters arising:**
 - 7.1. **Highways update** – the Clerk noted that she has raised concerns about the speed limit from the Harling Road station to Larling to NCCH via Steve Askew especially in view of the number of agricultural vehicles, pedestrians, horse riders and other users that use the road and their safety with the junction to A11.

Cllr Stammers had contacted the contractor responsible for the roadworks signs left along the B1111 and they promised to arrange collection in the next few weeks. He will chase them if no action is taken before the next meeting.
 - 7.2. **SAM2** – Cllr Nelstrop provided a report of data produced for B1111 outside the distillery. It was noted that most vehicles were within the speed limit. Cllr Lamberti said that she was aware that there had been at least three visits by the mobile speed unit recently.
 - 7.3. **Defibrillator** - the Clerk demonstrated a defibrillator and explained that the cost of purchase outright including heated cabinet, defibrillator and installation costs were in the region of £1,700 inclusive of VAT. This was a one-off cost with ongoing costs would be for replacement pads/battery pack, dependent on use of the defibrillator, which were in the region of £105 per time.

B.e.

Cllr Larwood had spoken to a local business who were keen to assist.

ACTION: Clerk to action.

- 7.4. **Biodiversity Policy and Action Plan** - the Clerk had distributed a draft of the policy for review. Cllrs Fairchild and Neilly agreed to work on an Action Plan.

ACTION: Cllrs Fairchild and Neilly to action for next meeting.

8. Correspondence:

- 8.1. **CPRE Standard Light Pollution Clause in Planning Applications** - this was noted and RLPC agreed to adopt the clause when commenting on all future planning applications.

- 8.2. **D-day 80th Anniversary Grants** - noted.

9. Planning:

- 9.1. **3PL/2023/0708/F** – St George's Distillery, Harling Road, Roudham, amended description and red line site boundary – no objections.

ACTION: Clerk to action on planning portal.

10. Finance:

- 10.1. **Monthly Financial Report** - approved and noted.

- 10.2. **2024-5 Budget** – the Clerk presented the 2024-5 budget which was duly approved by all.

- 10.3. **2024-25 Precept** - following discussion it was agreed that the 2024-5 precept should be £5,600 which represented an increase of £350 per annum or 82p per household per annum.

- 10.4. **Monthly net salary payment for Clerk** - £379.65 - agreed.

- 10.5. **Payment to HMRC for Clerk's pay** - £2.40 - agreed.

ACTION: Clerk to action payments and precept request to BDC.

11. **Matters for consideration at the next meeting:** none

12. **Date of the next Meeting: Thursday, 15 February 2024**, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.



Brendan Larwood, Chair

Future Meeting dates:

Thursday 21 March 2024

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.