

ROUDHAM & LARLING PARISH COUNCIL

Minutes of the Annual Parish Meeting of Roudham & Larling Parish Council held on Thursday, 19 October 2023 in Bridgham and Roudham David O'Neale Memorial Village Hall, Chapel Lane, Bridgham.

Present: Councillors: Brendan Larwood (Chair), Shona Fairchild, Clare Lamberti, Louise Martin, Ainsley Neilly, Dudley Stammers.

Alison Pena (Clerk).

No Members of the Public (MoP).

1. **Apologies for absence:** None
2. **Declarations of Interest:** none.
3. **Dispensations:** none.
4. **Reports from the District and County Councillors:** n/a.
5. **Public participation session:** n/a
6. **Minutes of the Meeting held on Thursday, 21 September 2023** - were duly agreed and signed by the Chair.
7. **Matters arising:**

7.1 **Highways update** – nothing to report.

7.2 **Online banking update** – the Clerk confirmed that the new Lloyds online banking account had now been opened and cheque received from Barclays following the closure of the Community and Premium Accounts. The Clerk would check with Cllr Nelstrop regarding set up as a signatory.

ACTION: Clerk to contact Cllr Nelstrop.

7.3 **Parish Partnership Scheme** – potential options were discussed, and the Clerk would seek views from Steve Askew, County Councillor and Highways as to their validity.

ACTION: Clerk to contact Cllr Askew and NCCH.

7.4 **New Key Person insurance claim update** – the Clerk confirmed that this claim had now been paid and the case closed.

8. Correspondence:

8.1 NALC D Day 80 6 June 2024 – noted that celebrations were planned to mark the 80th anniversary of D Day on 6 June 2024.

- 9. Planning:** None. It was noted that the planning application for Anvil Park Stud discussed at the last meeting had been approved but the application for Crendon Engineering for storage buildings had been refused. It was noted that this was subject to potential appeal by the applicants.

10. Finance:

10.1 Monthly Financial Report - noted. It was noted that the 2024/25 budget needed to be prepared for approval at December meeting.

10.2 Monthly net salary payment for Clerk - £358.50 – approved.

10.3 Payment to Westcotec Limited for Servicing SAM2 - £102 – approved.

10.4 Donation to Royal British Legion for Remembrance Sunday wreath - £50 – approved.

10.5 Payment to Bridgham and Roudham Village Hall Committee for hire of hall – January to July 2023 = £140 – approved.

ACTION: Clerk to action payments and draft budget.

- 10. Matters for consideration at the next meeting:** The Clerk raised the possibility of providing a defibrillator for the parish; it was agreed to investigate and make recommendations at the November meeting.

ACTION: Clerk to action.

- 11. Date of the next Meeting: Thursday, 16 November 2023, at 7.30 p.m. in Bridgham & Roudham Village Hall, Chapel Lane, Bridgham.**

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Brendan Larwood, Chair

Future Meeting dates:

Thursday 21 December 2023

Thursday 18 January 2024

Thursday 15 February 2024

Thursday 21 March 2024

Note: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.