ROUDHAM & LARLING PARISH COUNCIL

April 2024

**To all members of the Council**

You are hereby summoned to attend a Meeting of Roudham & Larling Parish Council to be held in David O Neale Memorial Hall, The Street, Bridgham on Thursday, 18 April 2024 at 7.30 p.m. for the purpose of transacting the following business.

Alison Pena

Clerk to the Parish Council

**Agenda**

1. **Apologies for absence: to consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **To** **receive** reports from the District and County Councillors.
5. **Public participation session**. The Council’s Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make any binding decision in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
6. **To agree and confirm** the minutes of the Meeting held on Thursday, 21 March 2024.
7. **To** **report** **and discuss** matters arising from the minutes not on the agenda or other matters raised by councillors.
   1. Highways update
   2. Defibrillator update
   3. Biodiversity Policy and Action Plan
   4. Smoke Complaint
8. **To** **receive** the following correspondence available at the meeting, or distributed by email: n/a
9. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary:
   1. 3PL/2024/0261/VAR – St Isidore, Church Hill, Roudham – Removal of Condition No 1 (Agricultural Occupancy)

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1. **Finance**
   1. **To receive** **and approve** the Monthly Financial Report.
   2. **To** **approve** monthly net salary payment for Clerk - £382.05
   3. **To approve** payment to NALC for website - £70
   4. **To approve** payment to NALC for annual subscription - £137.93
   5. **To note** half yearlypayment of precept - £2,800
2. **Matters for Consideration: to decide** on any matters for consideration at the next meeting.
3. **Date of Next Meeting: to confirm** the date the next Meeting of the Parish Council and Annual Parish Meeting as **Thursday, 16 May 2024**, at 7.30 p.m. in The English Distillery, Harling Road, Roudham NR16 2QW

**Future Meeting dates:**

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| Thursday 20 June 2024  Thursday 18 July 2024  Thursday 19 September 2024  Thursday 17 October 2024  Thursday 21 November 2024  Thursday 19 December 2024 |  |  |
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**Note**: Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.